

AGENDA

Meeting: WARMINSTER AREA BOARD
Place: Chapmanslade Village Hall, High Street, Chapmanslade, Westbury,
Wiltshire BA13 4AP
Date: Thursday 13 January 2011
Time: 7.00 pm

Including the Parishes of Bishopstrow, Boyton, Brixton Deverill, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Horningsham, Kingston Deverill, Knook, Longbridge Deverill, Maiden Bradley with Yarnfield. Norton Bavant, Sherrington, Stockton, Sutton Veny, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Marie Gondlach (Democratic Services Officer), on 01225 713 597 or email marie.gondlach@wiltshire.gov.uk or Katharine Dew (Warminster Community Area Manager), on 07836 341372 or email Katharine.dew@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Andrew Davis (**Chairman**)

Fleur de Rhé-Philippe

Keith Humphries

Christopher Newbury

Pip Ridout

Warminster East

Warminster Without

Warminster Broadway

Warminster Copheap and Wylde

Warminster West

Items to be considered

1. **Chairman's Announcements, Welcome and Introductions**

1.a Dog Control Orders (*Pages 3 - 4*)

1.b Street Trading (*Pages 5 - 6*)

1.c Results of Community Flooding Consultation (*Pages 7 - 8*)

1.d Public Protection Enforcement Policy (*Pages 9 - 10*)

1.e Local Flood Protection (*Pages 11 - 12*)

1.f Outcome of Leisure Facilities Review (*Pages 13 - 14*)

1.g Fairtrade Fortnight (*Pages 15 - 16*)

2. **Election of Vice-Chairman**

Following the resignation of Cllr Pip Ridout the Area Board is asked to elect a Vice Chairman for the remainder of the municipal year.

3. **Apologies for Absence**

4. **Declarations of Interest**

Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.

5. **Minutes** (*Pages 17 - 30*)

To confirm the minutes of the meeting held on 11 November 2010 (*copy attached*).

6. **Update on Issues Raised and Any New Issues Arising** (*Pages 31 - 34*)

To receive an update from the Community Area Manager.

7. **Updates from Partners**

To receive any updates from partners.

7.a Partners Update - NHS (*Pages 35 - 38*)

7.b Partners Update - Wiltshire Fire and Rescue Service
(*Pages 39 - 40*)

7.c Partners Update - Wiltshire Police Authority

In addition to the usual update there will be a brief presentation from the Wiltshire Police Authority on the Police budget situation.

7.d Partners Update - Warminster Town Council (Pages 41 - 42)

7.e Partners Update - Maiden Bradley Parish Council (Pages 43 - 44)

7.f Partners Update - Upper Deverills Parish Council (Pages 45 - 46)

7.g Partner Updates - Horningsham Parish Clerk (Pages 47 - 48)

8. Community Resilience - Town and Parish Council Emergency Plans (Pages 49 - 50)

To receive a presentation on Community Resilience and have the opportunity to ask questions. An introduction to Community Resilience is included within the agenda.

A draft Guide to Community resilience is available with the agenda published on the website and may assist in the writing of emergency plans by Town and Parish Councils. Hard copies can be made available on request.

The Area Board is asked to endorse and promote the concept of local emergency plans.

9. Community Area Grants (Pages 51 - 54)

To consider any applications for funding from the Community Area Grants Scheme as follows:

9.a Warminster Cricket Club - £1498 to purchase a fine turf mower

10. Performance Reward Grant (Pages 55 - 58)

To consider support for the following applications for funding from the Performance Reward Grant Scheme:

10.a Wiltshire Alternative Youth Sport partnership (WAYS) - £6,030 to develop and deliver a new alternative sports hub in Warminster (Pages 59 - 66)

10.b Wiltshire Infrastructure Support Service - Volunteer Service - £55,694 to build on the basic service and

develop an accredited volunteer centre for Wiltshire
(Pages 67 - 68)

11. **Warminster and Villages Community Partnership - Request for Funding** (Pages 69 - 76)

To consider a request from Warminster and Villages Community Partnership to receive its second tranche of funding.

12. **Applications for Reduced Street Lighting projects**

To consider the following application for reduced street lighting:

12.a Application for Reduced Street Lighting: Heytesbury Parish Council (Pages 77 - 90)

13. **Cabinet Representative**

Councillor Lionel Grundy will introduce his portfolio as Cabinet Representative for Children's Services and take any questions.

14. **Date of Next Meeting, Forward Plan, Evaluation and Close**
(Pages 91 - 92)

The next meeting of the Warminster Area Board will be on Thursday 10 March 2011, at 7.00 pm, Kingdown Community School, Warminster

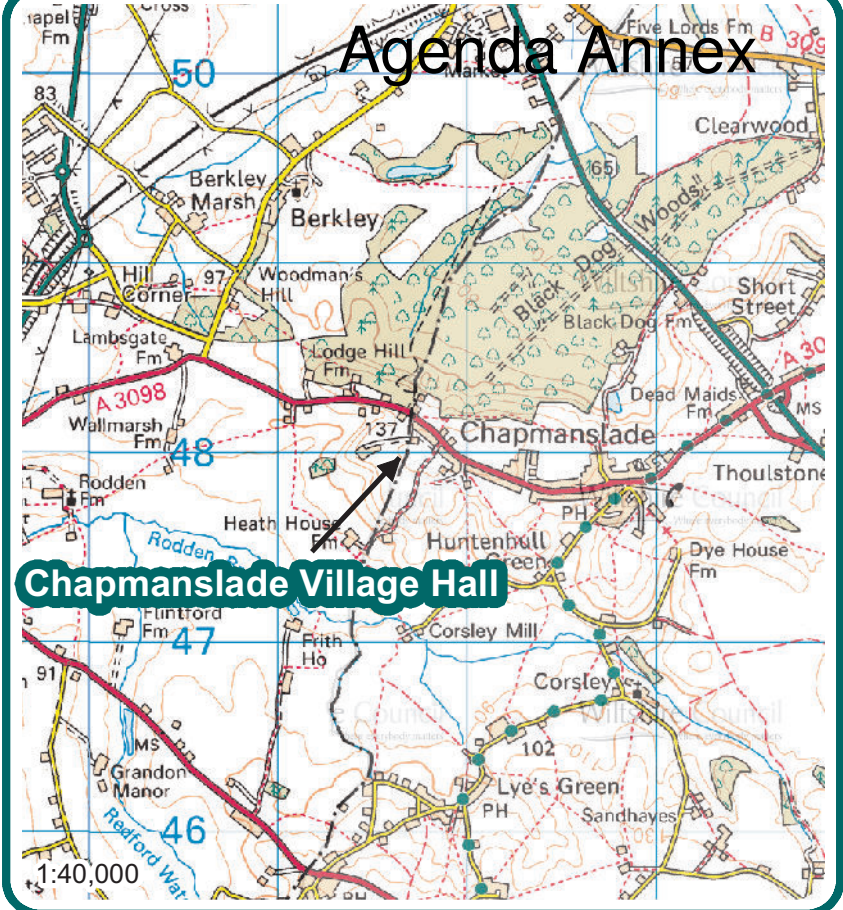
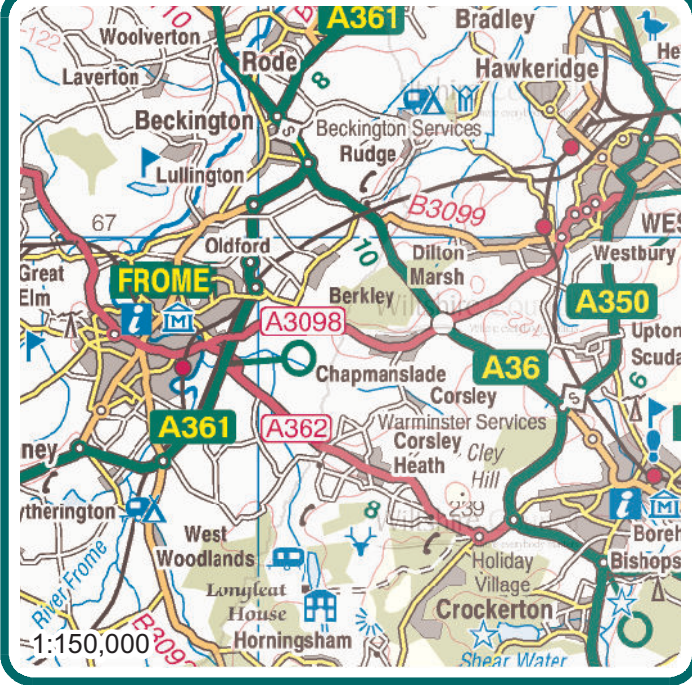
Future Meeting Dates

19 May 2011- Codford Village Hall

30 June 2011 - Corsley Reading Room

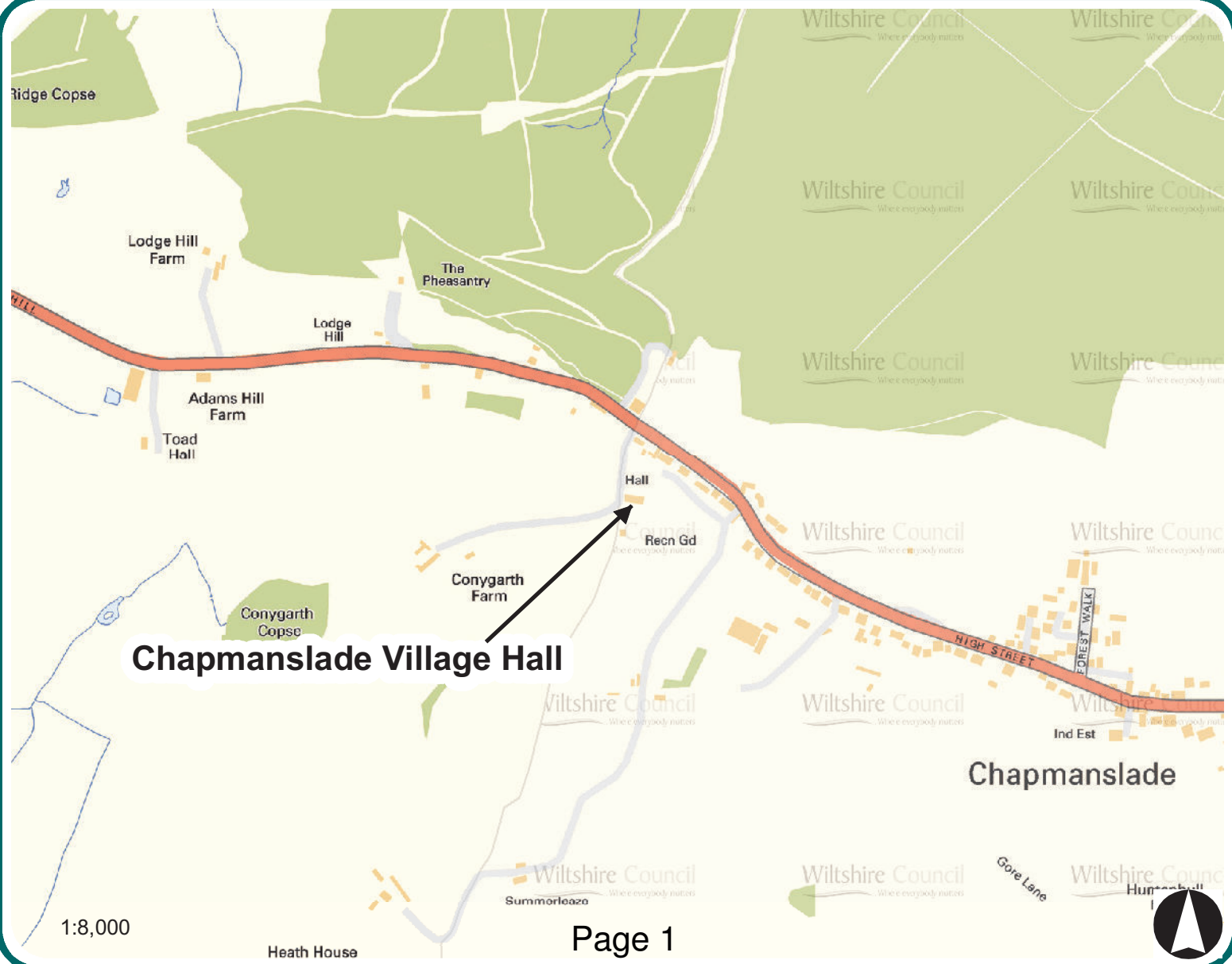
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Agenda Annex



Chapmanslade Village Hall
High Street
Chapmanslade
Westbury
Wiltshire
BA13 4AP

Wiltshire Council
Where everybody matters



Chapmanslade Village Hall

Chapmanslade

1:8,000



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Warminster Area Board 13 January 2011

Chairman's Announcements

Invitation to comment on proposed Dog Control Orders in Wiltshire

Dog Control Orders can be made by the Council regarding any land to which the public have a right of access:

1. Requiring the person in control to clean up after a dog has fouled
2. Prohibiting Access by dogs
3. Requiring dogs to be kept on leads
4. Requiring dogs to be put on a lead when required by an authorised officer of the Council
5. Restricting the number of dogs that can be in the control of one person on certain land.

In exercising its powers, the Authority is required to adopt a fair balance between the needs and aspirations of dog owners and non-dog owners. It is also essential that any orders should be capable of being enforced within reasonable resources.

Currently, there are a variety of inconsistent Orders covering the areas of the four predecessor Districts. It is intended to replace all existing Orders with one consistent set. The proposals are summarised in the table below:

Order	Proposal	Comments
Dog Fouling	Make generic County Wide order	Aim to cover most land.
Dog Exclusion	Make generic County wide order	Enclosed Children's play areas only plus land covered by existing orders
Dogs on Lead	No Generic Order	Confirm existing order, discourage further use.
Dogs on Lead on request of authorised officer	No Generic Order	Discourage use
Maximum number of dogs in control of one person	No Generic order	Discourage use

In order to help frame the proposals, which will go to a formal consultation process, comments from Area Boards, Council Members, Parish Councils and other interested bodies and individuals are being sought. The consultation paper, including full details of the proposal can be accessed at the following link, together with a questionnaire for making comments, by **7 February 2011**.

<http://www.wiltshire.gov.uk/council/consultations.htm>

Further information is available from Simon Cleaver, Pest Control and Dog Warden Service Manager, 165 Bradley Road, Trowbridge, BA14 0RD,
simon.cleaver@wiltshire.gov.uk

Warminster Area Board 13 January 2011

Chairman's Announcements

Advance notice of Area Board consultation on Street Trading

Wiltshire Council's Licensing Committee considered a report of the future of street trading at its meeting on 30 November 2010.

Currently there is no harmonised street trading policy for Wiltshire Council; this is due to the former District Councils choosing to control street trading in different ways:

- The North and West areas operate two different consent street trading schemes with different fee structures and different conditions.
- The East operates a prohibited street (trading) scheme for a limited number of streets in the town centres.
- There is no street trading scheme in the South area as Salisbury District Council did not adopt the powers in the 1982 Act.

The Licensing Committee agreed to introduce a new harmonised consent street trading scheme across the Wiltshire Council area. This will provide a flexible means of controlling street trading activity. There is scope for the fees charged for a street trading consent to cover the costs of administration and enforcement. It would also be possible for Wiltshire Council to generate income through the introduction of a new harmonised consent street trading scheme. A consent street trading scheme would allow greater scope for local decision making.

Council officers will produce a draft scheme to formally consult on with external stakeholders (area boards, street traders, members of the public, local businesses, town and parish councils, farmers markets organisation, chambers of commerce and MPs), and invite general comments and feedback. Survey / focus groups will be used to ask specific questions on controversial aspects.

Formal consultation with area boards will be taking place in January and February. Due to the priority that Wiltshire Council has attached to the introduction of a new street trading scheme, this project is operating on an accelerated timescale. Therefore, council officers will be unable to attend area boards in person, but will provide an executive summary of the draft scheme and a consultation document accompanied by a complete draft of the scheme.

Please return **written responses** on the draft scheme and consultation document to the Licensing Team as soon as possible. Written responses should be emailed to alissa.davies@wiltshire.gov.uk.

If members of the public would like to complete the survey form individually, paper copies will be provided at the area board and can be found on the Wiltshire Council website at <http://www.wiltshire.gov.uk/council/consultations.htm> from the middle of January.

Warminster Area Board 13 January 2011

Chairman's Announcements

Results of Community Flooding Consultation

Over the last few months Wiltshire Council has been engaging with Town and Parish Councils to update its mapping systems with their local knowledge and to identify any local issues which are not apparent on initial inspection that may be exacerbating flooding and drainage problems. The work was done in conjunction with the Community Area Boards. Towns and Parish Councils were each sent a map of their area with a request that they identify any known flooding issues. It was hoped this would enable Wiltshire Council to consolidate its information on flooding and drainage issues ensuring that every location of flooding is established, including those affecting property and residential and agricultural land.

In addition Wiltshire Council has successfully carried out much of this work by asking highway and land drainage engineers to mark all known flood sites so they can be imported into its GIS (geographical information software) mapping system. Once the above information from Town and Parish Councils has been added in, it will be shared with the Environment Agency, helping Wiltshire Council to understand and evaluate all flooding within the county.

From the information received Wiltshire Council also hoped to get a picture of how parishes are able to respond to flooding emergencies. Where there is a Flood Warden scheme in operation it works very well; therefore an ambition, following this survey, is to expand the system to cover the remainder of the county over the coming months, by encouraging Town and Parish Councils to nominate a Flood Warden and form a local Flood Working Group, in particular those councils which are aware of flooding problems within their areas.

The Flood Wardens are usually members of the Town or Parish Councils with considerable knowledge of their areas which can be passed onto the engineers working with them. In turn, the Flood Wardens will develop knowledge of the causes of flooding problems and the options to solve them which can be shared with their fellow councillors. They are also the main point of contact during any incidents of flooding and may represent their Town or Parish Council Flood Working Group, if one has been established. External Agency funding can often only be delivered to a local area where a local Flood Working Group is in place to apply for such funding.

The information gathered from the Warminster Area Board will be on display at the meeting, showing what has been learnt about the issues and what Wiltshire Council is hoping to do with that information.

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Warminster Area Board 13 January 2011

Chairman's Announcements

Public Protection Enforcement Policy

The Public Protection Service is reviewing its enforcement policy, and is seeking views from interested stakeholders.

The policy deals with the entire range of legislation administered by the Public Protection Service covering all environmental health and trading standards powers, as well as any relevant community safety and emergency planning laws.

The policy addresses the practical application of Public Protection enforcement procedures and aims to provide a fair and effective approach to any enforcement action taken by officers of the authority. It seeks that any enforcement action must be compliant with all relevant legislation and guidelines, and must be fair, clear, transparent, consistent and robust.

The draft enforcement policy is on the council's website.

<http://www.wiltshire.gov.uk/environmentandplanning/publicprotection/publicprotectionenforcementpolicy.htm>

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Warminster Area Board 13 January 2011

Chairman's Announcements

Local Flood Protection

In the event of flooding the Council's priority is to the elderly or infirm when assisting people and the protection of commercial property to prevent environmental pollution. Although we will do what we can for affected householders we urge those in areas of risk to take precautions themselves.

In order to help communities protect themselves from flood risk, Wiltshire Council is introducing a scheme to supply gel sacs, these are similar to sandbags but inflate when in contact with water. The sacs are filled with a gel that expands when wet, but when dry they are virtually flat. This means they are simple to store and far easier to distribute in an emergency. They inflate when immersed in water, allowing a protective flood barrier to be built quickly to protect doorways and airbricks. When the flood has abated they can often be emptied, dried and reused.

In some places where there is a known flood risk, the Parish or Town Council may already hold a limited supply of sandbags for distribution in times of emergency, and the gel sacs can be used to augment these supplies.

Local communities are encouraged to appoint a local Flood Warden who can co-ordinate their response and be the main contact with the council's duty officers. Those parish and town councils with flood wardens or local flood working groups can seek advice from them on the numbers of gel sacs likely to be required for specific locations.

Parish and Town Councils will be able to:

- Purchase a stock which they can hold in the community for distribution during a flood event or
- Having identified properties that are at risk, or are known to flood, purchase the gel sacs on behalf of the householders

By buying in bulk Wiltshire Council was able to negotiate a discount which would not be available to individuals. The gel sacs are available to Parish and Town Councils for £2.50 each.

Town and Parish Councils wishing to purchase gel sacs should complete and email the attached form to Sarah Peterson (sarah.peterson@wiltshire.gov.uk, telephone 01225 713377).

COMMUNITY ORDER FOR GEL SACS

From		Parish/Town Council	
Contact Details			
Name;			
Phone Number:			
E Mail:			
Quantity required:	@ £2.50	Total: £_____	
Cheques should be made out to Wiltshire Council			
Point of Contact for Delivery			
Name:			
Phone Number:			
E Mail:			
SIGNED:			
DATE:			
NAME IN CAPITALS:			

Return to: - Sarah Peterson, Department of Neighbourhood and Planning,
Wiltshire Council, County Hall, Trowbridge, Wiltshire BA14 8JD
sarah.peterson@wiltshire.gov.uk

Warminster Area Board 13 January 2011

Chairman's Announcements

Outcome of the Leisure Facilities Review

Wiltshire Council's Cabinet has considered the results of the extensive consultation exercise undertaken between July and October and approved a refined proposal which shall;

- Retain a strategic view and ensure that the indoor leisure facilities are a key component of the emerging community campus programme.
- Ensure that the indoor leisure facility service in Wiltshire will be enhanced which creates more opportunities for local people to actively pursue a healthy lifestyle.
- Give a clear message about the Council's commitment to providing high quality and efficient local services.
- Deliver a refined proposal that has been directly shaped by local people.

The refined proposals as set out in the report will provide;

- The specification for new leisure facilities in Trowbridge, Melksham, Warminster and Durrington / Amesbury as part of the wider campus development project.
- Improvements to Devizes Leisure Centre, Five Rivers in Salisbury, The Activity Zone in Malmesbury, Marlborough Leisure Centre and Tidworth Leisure Centre as part of the Workplace Transformation Programme.
- For an indoor Bowls facility to be included as part of a Campus facility in Melksham.
- For the provision of a grant of £400K to the Wiltshire School of Gymnastics in Melksham.

The Council has been clear about its proposals to transfer some of the local facilities to the community to manage. The Council will now consider the proposal to transfer these facilities in a wider strategic context to enable it to assess the impact of a potential transfer alongside other council buildings and services. This will enable the Council to consider the practicalities and options for wider campus developments.

Whilst the investigations into campus opportunities are completed, the Council will not be looking to alternative management arrangements for indoor leisure facilities as a single service. The Council's approach is intended to retain community involvement in the campus development project as it is recognised that local input is critical to success.

This refined proposal for leisure acts as a pre-cursor to a report that the Workplace Transformation Team shall present to Cabinet in the early part of 2011. This report will set out the high level principles behind a sustainable and affordable campus development project and consider the financial implications associated with this refined proposal for leisure.

The Council will continue the on-going dialogue which has already been established with local community groups regarding the local management of facilities.

Warminster Area Board 13 January 2011

Chairman's Announcements

Fairtrade and the Wiltshire Fairtrade Coalition

Fairtrade is based on the idea that small producers in the developing world should be paid a price for their produce that covers the cost of production and gives the family a living wage. The producer makes a long term agreement in advance with the Fairtrade purchasing company that ensures a guaranteed minimum price.

In return the producer commits to working to progressive standards of production and environmental protection. Under the agreement children are not forbidden to work but bonded labour is prohibited and children must go to school.

As a result, producers are able to plan ahead and achieve a degree of stability.

In addition, a specially formed local co-operative receives a social premium that can be spent on projects to benefit the whole community. These are decided by the co-operative not imposed from outside and may include such projects as building a classroom or clinic, starting a small business to help diversify the local income or providing a safe water supply or sanitation. The social premium is often of particular benefit to women because it can give them more of a stake in the decision making of the community. For instance, by using the premium to buy sewing machines, village women can create a sewing business that brings in income.

The Fairtrade mark on products is a guarantee that adherence to the agreement is being monitored. It has been in existence for 16 years and is now widely recognised though not necessarily widely understood.

The success of the Fairtrade movement so far is due in large part to the efforts of small local groups with the support of larger organisations. There are nine towns in Wiltshire which have achieved the status of Fairtrade town awarded by the Fairtrade Foundation.

The Wiltshire Fairtrade Coalition is an association of local Fairtrade town groups, businesses, other organisations and individuals working to promote understanding and uptake of Fairtrade produce. The coalition offers mutual support and encouragement to members and aims to make Wiltshire a Fairtrade county.

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MINUTES

Meeting: WARMINSTER AREA BOARD
Place: The Corsley Conference Centre, Old School, Deep Lane, Corsley
BA12 7QF
Date: 11 November 2010
Start Time: 7pm
Finish Time: 9.20pm

Please direct any enquiries on these minutes to:

Marie Gondlach (Democratic Services Officer), Tel: 01225 713597 or (e-mail) marie.gondlach@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Andrew Davis (Chairman), Cllr Pip Ridout (Vice Chairman),
Cllr Christopher Newbury and Cllr Fleur de Rhe-Philippe

Wiltshire Council Officers

Katharine Dew – Community Area Manager
Graeme Hay – WHP Service Manager
Barry Pirie – Service Director
Marie Todd – Area Board and Member Support Manager

Town and Parish Councillors

Warminster Town Council – Paul Batchelor and Sue Fraser
Chapmanslade Parish Council – D Barnard, Phil Jefferson, Francis Morland (also
Wiltshire Councillor) and Jill Willmot (Clerk)
Chitterne Parish Council – Mike Lucas
Codford Parish Council – Don Bartlett
Longbridge Deverill and Crockerton Parish Council – Helen Few and Karen Manfield

Partners

Wiltshire Police – Inspector Dave Minty, Sam Withey and Dave Ainsworth

Wiltshire Police Authority – Cllr Ricky Rogers
Wiltshire Fire and Rescue Service – Mike Franklin
Wiltshire NHS – Tony Barron and Jo Howes
Community Area Partnership – Digby Barker

Members of Public in Attendance: 6
Total in attendance: 32

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p data-bbox="336 376 1153 414"><u>Chairman's Announcements, Welcome and Introductions</u></p> <p data-bbox="336 443 1299 517">The Chairman welcomed everyone to the meeting of the Warminster Area Board.</p>	
1.1.	<p data-bbox="336 548 767 586"><u>Wiltshire Intelligence Network</u></p> <p data-bbox="336 616 1299 763">The Wiltshire Intelligence Network had been developed in response to the ever growing demand for local information needed to develop local strategies, funding applications or to assist local decision making.</p> <p data-bbox="336 801 1299 907">The network consists of a number of key organisations in Wiltshire who are involved in the collection and analysis of local data.</p> <p data-bbox="336 945 1299 1055">The aim was to improve access to information in Wiltshire by providing a 'one-stop shop' for key local data and reports, presented in a consistent format and easy to understand and use.</p> <p data-bbox="336 1093 1299 1167">The site contains information covering a wide variety of topics arranged into 12 topic themes.</p> <p data-bbox="336 1205 1299 1310">The site content will continue to grow and be updated. The research team is keen to know what information people want to find on the website and would welcome feedback.</p>	
1.2.	<p data-bbox="336 1384 687 1422"><u>Parish Steward Scheme</u></p> <p data-bbox="336 1451 1299 1599">Wiltshire Highways Service has 20 stewards, who each look after the general function and appearance of the roads, footways and furniture in their individual areas. Towns and villages are visited on a monthly basis.</p> <p data-bbox="336 1637 1299 1711">The scheme was introduced in the autumn of 2006 and has proved extremely popular with many Parish and Town Councils.</p> <p data-bbox="336 1749 1299 1854">The programme of visits by the Parish Steward and a short film about the work they do can be found on the Wiltshire Council website.</p>	
1.3.	<p data-bbox="336 1921 639 1960"><u>Mobile Phone Safety</u></p> <p data-bbox="336 1989 1299 2027">Immobilise, the UK national property register, were running a</p>	

	<p>scheme to help protect mobile phones and other property. People could find out how to register their property by visiting the immobilise website www.immobilise.com</p>	
1.4.	<p><u>Winter Weather - partnership working</u></p> <p>Wiltshire Council was looking to expand its partnership working with the city, town and parish councils should problems be caused by adverse winter conditions and was encouraging local councils to record their interest in helping to provide services during adverse weather conditions.</p> <p>This could involve being a local agent for storing salt, refilling salt bins, or mechanical salting of footpaths and roads.</p> <p>Local councils were asked to register their interest via their Community Area Manager before 30 November 2010.</p>	
1.5.	<p><u>Local Transport Plan Funding Allocation</u></p> <p>Warminster area already had a Community Area Transport Group. The group met on 20 October. The group had been involved with the prioritisation of grit bins for the Warminster area and would continue to meet as and when required.</p>	
1.6.	<p><u>Car Parking Strategy Consultation Feedback</u></p> <p>Overall some 600 people responded to the recent consultation regarding the car parking strategy making over 5,000 comments.</p> <p>Only six responses had been received from local residents and no localised comments had been received.</p> <p>A summary of the countywide responses and the next steps were circulated with the agenda pack.</p>	
1.7.	<p><u>Census 2011 - Local Perspectives</u></p> <p>The next census in England and Wales would take place on 27 March 2011.</p> <p>The census was very important for Wiltshire and its communities as the data collected would be used to identify relevant and required local facilities and services. Central funding allocations for Wiltshire would also be influenced by the census data.</p>	

	<p>Recruitment was now underway for Census Collectors and there were also still some opportunities to apply for Census Coordinator and Special Enumerator roles in selected locations. If anyone wished to find out more then information was available on the website www.censusjobs.co.uk</p>	
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Councillor Keith Humphries and Sam Shore from Warminster CAYPIG.</p>	
3.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the previous meeting were agreed as a correct record and signed by the Chairman.</p>	
4.	<p><u>Declarations of Interest</u></p> <p>Councillor Pip Ridout declared a prejudicial interest in the grant request from the Warminster Environmental Pride Team as she was a member of this group. Councillor Ridout left the meeting when this item was considered and did not vote.</p> <p>Councillor Pip Ridout declared a prejudicial interest in the community asset transfer item as she was a member of the committee for Warminster Community Radio. Councillor Ridout left the meeting when this item was considered and did not speak or vote.</p> <p>Councillor Fleur de Rhe Philippe declared a prejudicial interest in the grant request from the Warminster Development Trust as she was a director of the Trust. Councillor de Rhe Philippe left the meeting when this item was considered and did not speak or vote.</p>	
5.	<p><u>Update on Issues Raised and Any New Issues Arising</u></p> <p>The Area Board received a report from the Community Area Manager. In total 53 issues had been submitted on line, 12 of these were in progress with the others having been closed.</p> <p>The following issues were discussed:</p> <p><u>Dog Fouling and Litter</u></p> <p>A group had been set up to consider ways to deal with dog fouling and litter within the town. The group had discussed providing a</p>	

	<p>toolkit to spray dog faeces pink to highlight the problem and to encourage people to clear up after their dogs.</p> <p>The next meeting of the group would be held on 16 November at 6.30pm at Dewey House.</p> <p><u>Warminster Voices</u></p> <p>This project had been working well and a number of recordings had been made to enable those people who would not normally attend area board meetings to put forward their views. The Community Area Manager would bring a report on this matter to the next meeting.</p> <p><u>Decision</u> To allocate an additional £250 to enable Warminster Community Radio (WCR) to develop the project.</p> <p><i><u>Reason</u></i> <i>To enable WCR to provide an extra 10 hours support to the project as the current time allocation was insufficient.</i></p> <p><u>Wiltshire Voices</u></p> <p>Wiltshire Council and its partners were committed to finding ways of reaching out to people who do not attend their meetings. By undertaking 18 projects across the whole of Wiltshire during the next 18-20 months they aim to engage with people from a wide range of backgrounds from boaters and economic migrants to MoD dependents and teenage parents.</p> <p><u>Decision</u> To confirm that Warminster Area Board will focus on the issues affecting young and vulnerable parents as part of the Wiltshire Voices project.</p>	<p>Katharine Dew</p> <p>Katharine Dew</p>
6.	<p><u>Updates from Partners</u></p> <p><u>The Stroke Association</u></p> <p>Representatives from the Stroke Association were in attendance at the meeting to promote their work. The representatives explained how carers and relatives were affected by a member of the family suffering a stroke. The association provided support, after-care and advice.</p> <p><u>Wiltshire Police</u></p>	

	<p>Burglaries were down by 46% in the last year. The police were encouraging neighbourhood watch groups to be set up as this was an excellent way to work with the community to prevent crime.</p> <p>There had been a number of shed and outbuilding break-ins in the area recently. The public were urged to report any suspicious vehicles in the area so that the police can build up a picture of activity.</p> <p>It was hoped that the fear of crime would start to decrease because in reality Wiltshire was a very safe county and often the fear of crime was disproportionate to the reality.</p> <p><u>Wiltshire Fire and Rescue Service</u></p> <p>Mike Franklin reported that fires in the area were currently at an all time low. The main causes of fires had been accidental with only one started deliberately. It was important for people to ensure that their chimneys were swept at this time of year.</p> <p><u>NHS Wiltshire</u></p> <p>The area board received an update report from NHS Wiltshire.</p> <p><u>CAYPIG</u></p> <p>Councillor Pip Ridout reported that ideas were currently being discussed regarding the skate park and events in the park next year.</p>	
7.	<p><u>Briefing on current and planned NHS developments</u></p> <p>The area board received a presentation from Tony Barron, Chair of NHS Wiltshire which covered the following issues:</p> <ul style="list-style-type: none"> • Direct health service provision would be transferred to new providers by 31 March 2011. • Public health responsibilities would be transferred to the national public health service by 1 April 2011. • Strategic co-ordination would be transferred to local authorities through the Health and Wellbeing Boards by 1 April 2012. • Commissioning for primary care and maternity services would be transferred to the NHS Commissioning board from 1 April 2012. • Commissioning for general hospital and specialist mental health services would be transferred to GP Consortia from 1 April 2013. 	

- The White Paper still leaves a great deal to be clarified.
- Consultation for many aspects of the proposed changes closed at the beginning of October.
- Further consultation was currently being carried out.
- Parliamentary approval is needed for all but the first change in December.
- PCTs and partners are encouraged to prepare for the changes by adopting shadowing arrangements by April 2011.

The following issues were then discussed:

- The local hospital in Warminster would be managed by Swindon Hospital from April.
- There would be no additional money provided for these changes.
- These would be the greatest changes to the NHS since 1947.
- There was no direction from the centre as it would be up to the local area to decide how it wished to manage its service.
- Preventative care would be transferred to Wiltshire Council.
- There would be a GP consortium who would advise GPs.

A number of questions and comments were then raised as follows:

- Shadowing arrangements would be expensive.
- People in Warminster wanted a local hospital.
- GPs did not necessarily want to take on all the extra services.
- More clinicians were required rather than managers and administrators.
- With a reorganisation taking place it would be very difficult to provide the required efficiency savings.
- In 2013 how different would the NHS look? It was hoped that it would be much the same but with more local prioritisation and with more services provided in people's homes.
- With the funding reductions there must be some areas taking cuts, how will this decision be made? Work on this was currently underway and officers were looking at certain procedures and practices to see if they can be done more effectively. (e.g. the length of time people need to spend in hospital).
- Any savings made will be kept within the health service and would not need to go back to central government funds.
- If people wished to make comments on the proposals then they should do this via the NHS website or sending them to Jo Howes, Head of Community Engagement.

	<ul style="list-style-type: none"> • People could also talk to local GPs or lobby their MP. 	
8.	<p><u>Highway Winter Maintenance - Provision of new grit bins</u></p> <p>The area board considered a report by the Community Area Manager regarding the prioritisation of new grit bins following requests from town and parish councils.</p> <p>In response to a question regarding the replacement of a grit bin in Upton Scudamore, officers agreed to look into this request.</p> <p>It was noted that each community area had been allocated 10% more grit bins, which meant that the Warminster area would receive 10 new bins.</p> <p><u>Decision</u> That the 10 new grit bins be allocated as follows:</p> <p>Bishopstrow – 1 bin – top of Church Lane off Bishopstrow Road Chapmanslade – 1 bin – location to be agreed with the Parish Council Codford – 2 bins – New Road and High Street Horningsham – 1 bin – location to be agreed with the Parish Council Kingston Deverill – 1 bin – On The Street Road in Monkton Deverill Maiden Bradley with Yarnfield – 1 bin – location to be agreed with the Parish Council Stockton – 1 bin – In village adjacent to the village notice board Warminster – 2 bins – Cobbett Place and The Heathlands</p>	Katharine Dew
9.	<p><u>Prioritisation of Highways Schemes Requests</u></p> <p>The area board considered a report by the Community Area Manager, following a meeting of the Community Area Transport Group, which asked members to consider and prioritise requests for highways schemes in the Warminster Community Area.</p> <p>The following issues were discussed:</p> <ul style="list-style-type: none"> • There were still some concerns regarding traffic problems in the High Street, Warminster. • There was some concern regarding the safety of the Imber Road pedestrian crossing and it was felt that a pelican crossing was required. • In response to a question regarding the planned new 	

	<p>crossing at the Chapmanslade School it was confirmed that work was progressing and that this linked in with the school travel plan.</p> <p><u>Decision</u> It was agreed that:</p> <ol style="list-style-type: none"> (1) The area board prioritises local highways projects in line with the Community Area Transport Group findings as set out in the report. (2) The area board instructs the highways department to investigate the feasibility of these projects, in priority order, within the available budget. (3) The safety concerns regarding the Imber Road crossing be referred to the Community Area Transport Group for further consideration. 	
10.	<p><u>Transfer of assets to the community</u></p> <p>The area board considered a report by the Community Area Manager regarding an application for the transfer of the piece of derelict land adjacent to the Assembly Rooms, Warminster to Warminster Community Radio (WCR) in accordance with Wiltshire Council's Community Asset Transfer Policy.</p> <p>The following issues were discussed:</p> <ul style="list-style-type: none"> • It was noted that the area contained a number of mature trees which were subject to a tree preservation order. This meant that currently the land was only suitable for amenity purposes. • Concern was expressed that the area board did not have sufficient information to make a decision on the asset transfer. No history of the land was given in the report and it was not clear why the council had originally retained the land. For this reason it was difficult to ascertain whether the land was surplus to requirements or whether it was still of some value. • There was also concern about the late availability of the report and it was felt that Warminster Town Council's views should be formally sought before proceeding with a transfer. • There was still some uncertainty about the future of the Assembly Rooms and for this reason some of those present felt that a decision should not be made until further consultation could take place. • There were no details regarding the cost of maintaining this land for amenity purposes. • If the land was deemed to be public open space then there was a statutory duty to publish notices and consult on any 	

	<p>sale. It was felt by some that the land must have some value.</p> <p><u>Decision</u></p> <p>(1) That a decision on the transfer of this land be deferred to enable further public and statutory consultations to take place as necessary. The views of Warminster Town Council should also be sought.</p> <p>(2) Once responses to the consultations have been received a further report be brought to the Area Board for consideration.</p>	
11.	<p><u>Applications for reduced street lighting projects</u></p> <p>The area board considered a report by the Community Area Manager regarding a proposal from Codford Parish Council under the part night lighting scheme.</p> <p>It was noted that the proposal was for lights to be switched off between midnight and 5.30am. This would affect 40 lighting columns at £50 each giving a total cost of £2,000 for this scheme.</p> <p><u>Decision</u></p> <p>(1) That the area board supports the submission from Codford Parish Council.</p> <p>(2) That the street lighting team be asked to initiate work on the scheme.</p>	
12.	<p><u>Community Area Grants</u></p> <p>The area board considered four applications seeking 2010/11 Community Area Grant funding.</p> <p><u>Warminster Development Trust</u></p> <p><u>Decision</u> To award £1,500 to the Warminster Development Trust towards a study into the feasibility of alterations to the Development Trust Office.</p> <p><i><u>Reason</u></i> <i>The application demonstrates a link to the community plan and meets locally agreed priorities.</i></p> <p><u>Warminster Health and Social Care Group</u></p> <p>Councillor de Rhe Philippe expressed some concern that the group had made no attempt to obtain other sources of funding.</p>	

	<p><u>Decision</u> To award £510 to the Warminster Health and Social Care Group to provide facilitated weaning sessions.</p> <p><i><u>Reason</u></i> <i>The application demonstrates a link to the community plan to reduce health inequalities, coach young people in skills, develop preventative healthcare and engage people.</i></p> <p><u>Warminster Environmental Pride Team</u></p> <p>Some concern was expressed that the group had made no attempt to obtain other sources of funding. There was also some information missing from the application form which required a detailed breakdown of the expenditure to be provided.</p> <p>The Chairman then moved the following motion:</p> <p><i>To award £510 to the Warminster Environment Pride Team to provide information and equipment to local volunteers.</i></p> <p>The motion was not seconded so could not be put to the vote.</p> <p>Councillor Newbury then moved the following motion:</p> <p><i>To defer this application to enable further information to be provided.</i></p> <p>The motion was not seconded so could not be put to the vote.</p> <p>The area board was therefore unable to make a decision on the grant application.</p> <p><u>Warminster Blueznuz</u></p> <p><u>Decision</u> To award £175 to Warminster Blueznuz to provide transport for young people to a Christmas party.</p> <p><i><u>Reason for decision</u></i> <i>The project demonstrates a link to the community plan, is already supported by Wiltshire Police and will enable the police to take a much larger group than they would otherwise be able to do.</i></p>	
13.	<p><u>Date of Next Meeting, Forward Plan, Evaluation and Close</u></p> <p>Electronic voting handsets were used to evaluate the meeting.</p>	

	The next meeting of the Warminster Area Board will be held on Thursday 13 January 2011 at 7pm at Chapmanslade Village Hall.	
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WILTSHIRE COUNCIL

WARMINSTER AREA BOARD

13 January 2011

Issue Update and Progress Report to Warminster Area Board

Change to officer support to the area board

The current Community Area Manager will be leaving Wiltshire Council on 14 January 2011. The post will be filled by another officer, who will hopefully be in attendance at the January meeting.

Warminster and Villages Community Partnership also have a new officer. Ginny Anderson is the new Community Development Officer and will be supporting the partnership to update and develop the community plan, support the themed pillar groups and encourage more partnership working.

We have come a long way over the past few months, so here are some of our achievements:

Warminster Voices

This pilot is developing into a flagship project, which has sparked interest from across the county. We have pioneered new ways of listening to what the wider community have to say. The project was the subject of a case study, commissioned to demonstrate how we are working with local people. The case study highlights the successes, challenges and plans for the future. It is available in the library and can be obtained from the community area manager.

Warminster Environmental Pride Team

This group has been meeting to find ways of tackling the problems of dog fouling and litter. Their aim has been to restore pride in Warminster and to encourage people to respect the local environment.

The group have come up with some innovative ideas, including developing a network of volunteers who would patrol their local area giving out leaflets,

dogs' excrement bags and advice about where to dispose of rubbish. There have been some set-backs, but the concept is an exciting example of the Big Society in action.

Performance Reward Grants

By working together, particularly with the town and parish councils and local community groups, we have achieved significant investment in the community area through the Performance Reward Grant Scheme.

Group	Project	Amount
Warminster Athenaeum Trust	Lift installation	£38,015
Friends of Warminster Park and the Community Area Young People's Issues Group	Teen shelter and boxing in skate park ramps	£12,000
Warminster Development Trust	Window displays in empty shops	£2,049
Warminster Community Radio	New studio equipment	£26,411
	TOTAL	£78,475

There has also been investment through county-wide grants for Community Speedwatch, Community Payback and Skilled 4 Health.

Community Area Grants

Here are a few highlights from the numerous projects that have received a community area grant.

Project	Amount awarded	Progress
Warminster Running Club	£329	Laptop purchased, enabling more efficient administration
Chapel of St Lawrence, tower restoration	£4,900	Work underway to make safe and maintain the tower
Warminster Town Council, War Memorial renovation	£5,000	The War Memorial and area surrounding it has been renovated and opened up, with new paths and seating. The area was well used during the Remembrance ceremonies.
Warminster Walkers, website	£400	Website available to view at www.warminstergov.co.uk/clubs/walkers/
Economy and Tourism Group, Christmas Buy	£400	Leaflet produced and in circulation

Local leaflet		
Community Area Young People's Issues Group, community arts project	£950	Artist identified and project developed. Awaiting planning permission.
Corsley Memorial Playing Field, facilities and access	£5,000	Work has commenced. The community area grant is part funding with a much larger bid to the Lottery.
Maiden Bradley Village Shop, freezer display	£1,923	Display unit ordered and awaiting payment of grant (signed paperwork only just received by WC).
Warminster Town Council, Christmas Grotto	£2,650	Grotto and Crib purchased. More information under Partner Updates.
Health and Social Care Group, weaning sessions	£510	Newly awarded grant, awaiting progress report.
Warminster Development Trust	£1,500	Newly awarded grant, awaiting progress report.
Blueznuz, transport to Christmas Party	£175	Transport supplied for the joint Christmas Party in Westbury.

Report Author:

Katharine Dew, Community Area Manager

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NHS Update – December 2010

Preferred provider organisation confirmed for community-based health services in Wiltshire

Great Western Hospitals NHS Foundation Trust has been named as the preferred provider for community-based health services in Wiltshire from 1 April 2011, NHS Wiltshire announced today.

The announcement means that community-based NHS services for the whole of Wiltshire, plus maternity services for Bath & North East Somerset and parts of Somerset, will transfer to Great Western Hospitals NHS Foundation Trust. Services to patients will continue unchanged as this is a transfer of organisational responsibility and not a change to the way services are delivered or the places where they are provided. The transfer is subject to the completion of legal formalities between NHS Wiltshire and Great Western Hospitals NHS Foundation Trust and approval of the transfer by Monitor (the independent regulator of NHS Foundation Trusts Monitor). Because of the preparatory work undertaken by the two organisations, neither of these processes is thought to pose particular difficulties.

The announcement of the preferred provider organisation is a key milestone in the Transforming Community Services project in Wiltshire, which sees health services currently provided by Wiltshire Community Health Services, such as district nursing and maternity services, transfer to new employing organisations. The project started in July 2010, following the Government's publication of the revised Operating Framework for the NHS in England for 2010-11, which requires primary care trusts to transfer the provision of services to different organisations by 1 April 2011. This transfer does not change the range of services provided, nor the places where they are provided. The change is a transfer of responsibility from one organisation to another.

The formal transfer of the services to the new employer will take place at midnight on 31 March 2011. Clinical staff and some non-clinical support staff who work in the transferring services, such as nurses, midwives, physiotherapists and occupational therapists, will all transfer to the new organisation at the same time.

NHS Wiltshire Chief Executive Jeff James said:

“Our provider arm, Wiltshire Community Health Services, is a first-class organisation, that has shown over the last four years that it leads the way in developing services in the community. To take two examples, our maternity services and community nursing and

therapy services have been nationally recognised as setting the example for others to follow.

“In responding to the Government policy to transfer services to other providers we have had three aims:

- To safeguard the quality of services to patients
- To safeguard the conditions for effective clinical practice
- To minimise disruption and lost opportunities for our staff”

“We have run Transforming Community Services in Wiltshire as a ‘managed transfer’ process enabling local organisations to bid to run the services from next year. Following a thorough and tough evaluation of the submissions we received from local NHS provider organisations, we have agreed that community-based services in Wiltshire, and Wiltshire Maternity Services which provides care for women in north and west Wiltshire, Bath & North East Somerset, and parts of Somerset, will transfer to Great Western Hospitals NHS Foundation Trust with effect from 1 April 2011.”

Full steam ahead for Westbury Primary Care Development

The planning application for a new Primary Care Development in Westbury has been approved by Wiltshire Council. The development, which will be located at Leigh Park, will include an extended modern GP surgery which combines the Eastleigh Surgery and the White Horse Surgery with a range of other health care services, all under one roof.

Bill Fanning, Chairman of the Westbury Patients Forum, said: “This is great news for people in Westbury and the surrounding area. The development is a modern, purpose-built centre with the space and health facilities to serve the town properly. Initially there were a few concerns about transport, and we have worked hard to resolve the details with Wiltshire Council and colleagues from voluntary services. We’re delighted that we can now proceed”.

Plans for its development have evolved through the work of a Steering Group with members drawn from the Westbury Group Practice, Patients’ Forum, League of Friends, the Town Council and NHS Wiltshire.

Dr Debbie Beale, a GP at Eastleigh Surgery, said: “This is an exciting time for Eastleigh Surgery, its patients and its staff. The approval endorses all the hard work and commitment from everyone involved in our project. The new development will give us the space to look after our patients in modern purpose-built rooms, ensuring that we can continue to deliver high-quality GP care with privacy and dignity, and being located alongside the other health facilities on the site will ensure patients receive care which is as smooth and seamless as possible”.

Jeff James, Chief Executive of NHS Wiltshire said: “This development is fantastic for the people of Westbury and also excellent news for the NHS in Wiltshire, as it sets a high standard for the ongoing development of the other Primary Care Centres elsewhere in the county – Devizes, Trowbridge and Salisbury”.

The Primary Care Development will accommodate all the services that are currently provided from Eastleigh and White Horse Surgery, and in addition to this there will be a number of new services available that Westbury people currently have to travel to other towns to access. The services available will be:

Staying healthy this winter

With a nip of frost in the air, the NHS is gearing up for its busiest season of the year. Common viruses such as flu and the 'winter vomiting' bug, norovirus, often take hold just as the cold weather starts to bite, causing extra challenges to our health services. One of the biggest problems is keeping viruses from spreading, and the best contribution we can all make is – if we're suffering, stay at home and use the phone to ring your GP or NHS Direct.

Flu vaccinations

GP practices around the county have started running flu vaccination clinics. This year the vaccine contains protection against H1N1 (no longer considered a pandemic, but one of this season's predominant strains of flu) as well as other strains of the virus. One simple injection should provide complete protection, and we're urging anyone who hasn't already been vaccinated to contact their GP.

Military families trained to improve health and wellbeing

The family members of service personnel based at Tidworth, Larkhill and Bulford have been involved in a successful pilot scheme to become Health Trainers. The scheme is commissioned and funded by NHS Wiltshire and managed by Community First.

Health Trainers provide information, motivation and practical support to individual adults on a one-to-one basis to make changes to lifestyles, to improve health and well being and to minimise health risks, as well as supporting behaviour change – which includes support to stop smoking, promotes physical activity and signposts to specialist support such as drugs and alcohol services. Health Trainers also support healthy eating linked to weight loss. All the initiatives have impacts on people's emotional health and well being.

Maggie Rae, Corporate Director of Public Health and Well Being, said:

"The positive impact which this programme will have on the families of our servicemen and women in terms of health and well being is extremely encouraging. By providing families in Tidworth with the knowledge, skills and support needed to lead healthier lifestyles, Health Trainers can encourage other members of the community to improve their health, as well as help to reduce health problems. These Trainers are now part of the Public Health community and are able to deliver really serious support to people and their colleagues".

Mental Health Services

NHS Wiltshire and Avon and Wiltshire Mental Health Partnership (AWP) have been working on re-designing mental health services in Wiltshire since spring 2010. With wide engagement from service users and clinicians, the work builds on a programme within AWP of reviewing and modernising their services and has received a positive response from the Health Overview and Scrutiny Committee. The new service model is 'ageless' and establishes pathways for any adult over 18 years. Part of the Trust's plans include a shift in resources from inpatient beds to community services, with fewer inpatient beds clustered onto fewer sites to improve the safety and clinical quality of services. There will be 24/7 access to services with a focus on re-enablement and supporting people to live their lives, faster access to assessment services and the most appropriate AWP service and direct access to specialist services. This will result in the closure of twenty inpatient beds at Green Lane Hospital, Devizes. AWP's Clinical director Dr Julie Hankin said the money saved by the bed closures would be re-invested in the service. "We're spending public money on keeping beds open which aren't being used and we feel this is a fantastic chance to use that money more effectively," she said. "The money is being invested in other parts of the service, so although it's about efficiencies, it's not about ripping money out of the service." The redesign is expected to save £3.3million which will be reinvested in the new services.

The Annual General Meeting and Board meeting of NHS Wiltshire will be held on **Wednesday 19 January at 10am - 2011 at Southgate House**. Members of the public are welcome to attend.

Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or jo.howes@wiltshire.nhs



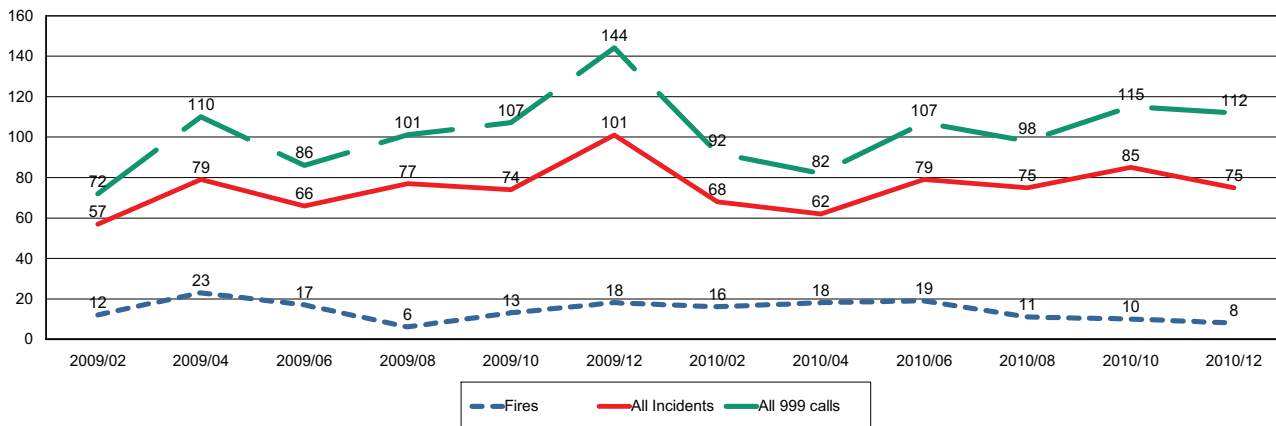
Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

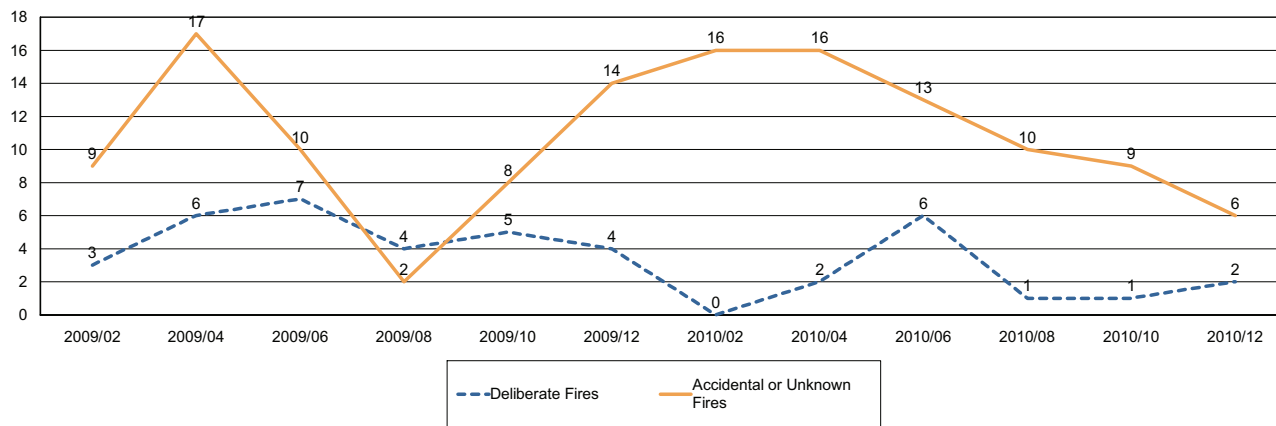
Report for Warminster Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including December 2010. It has been prepared by the Group Manager for the Board's area.

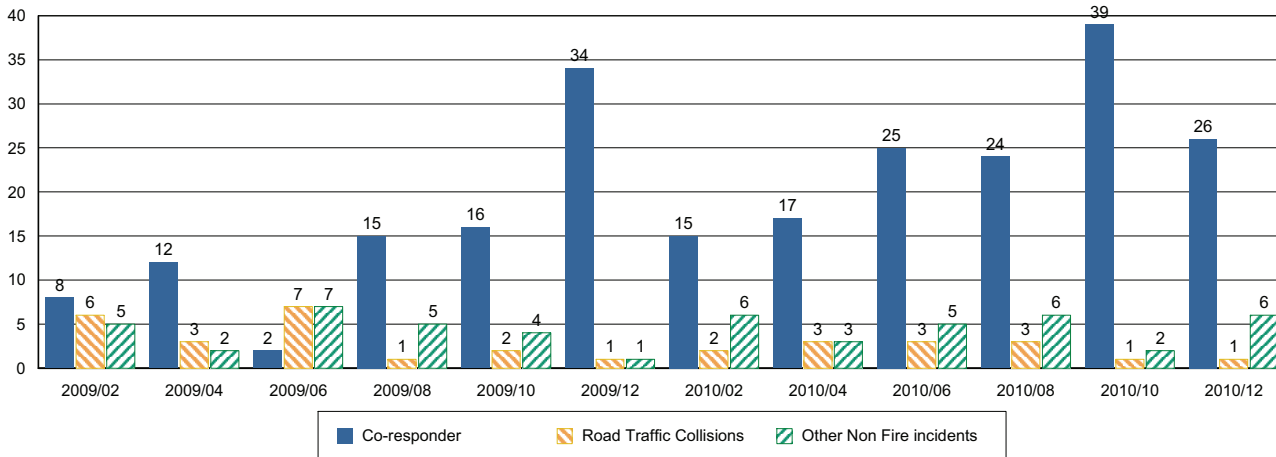
Incidents and Calls



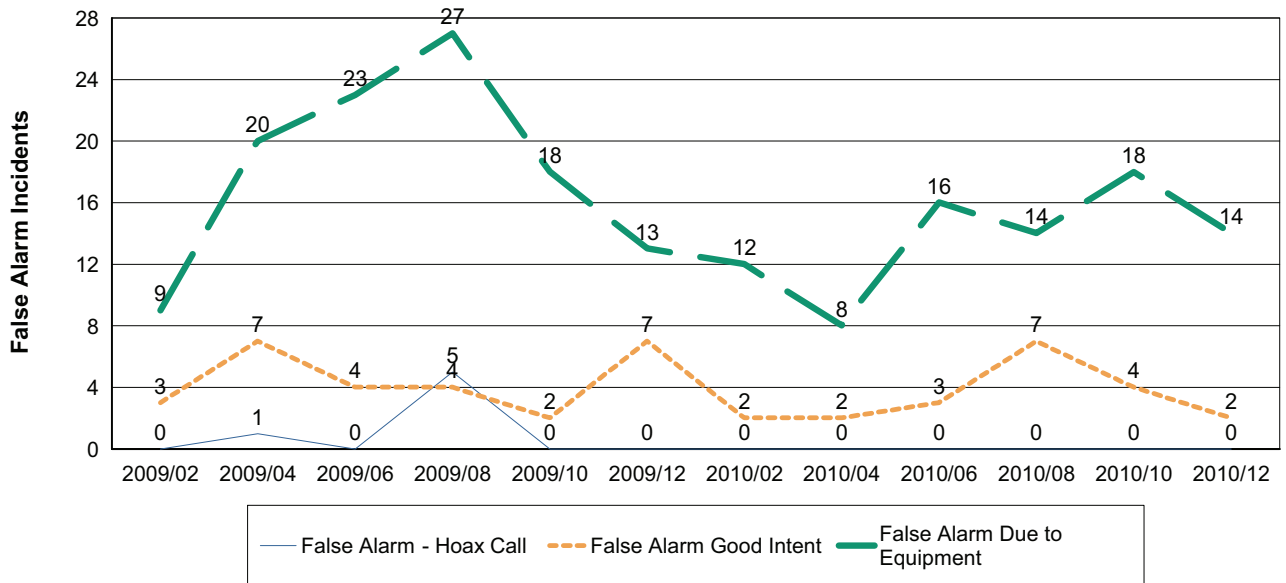
Fires by Cause



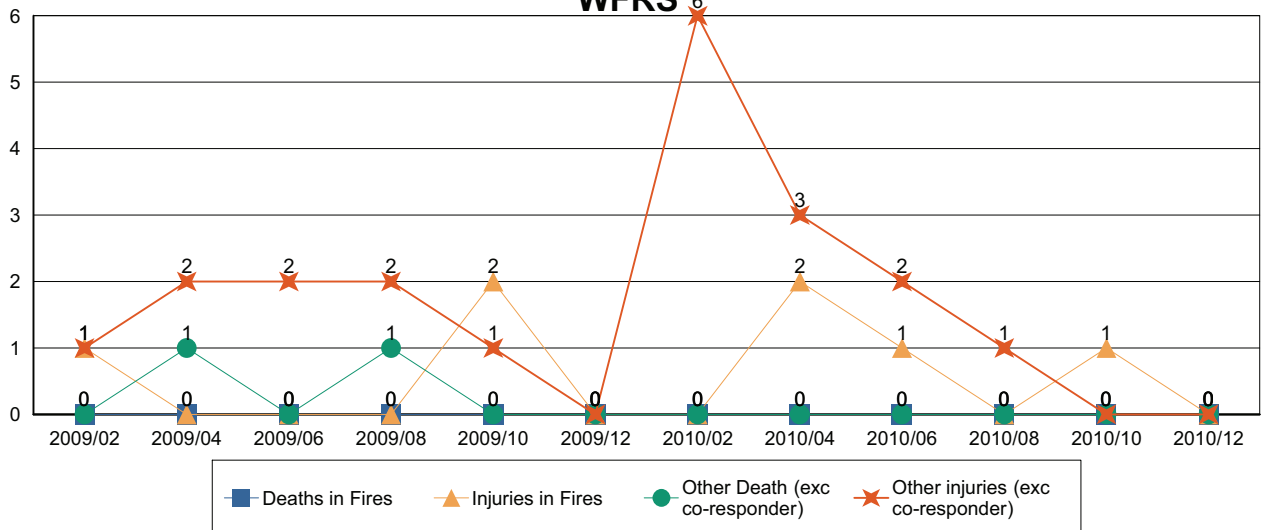
Non-Fire incidents attended by WFRS



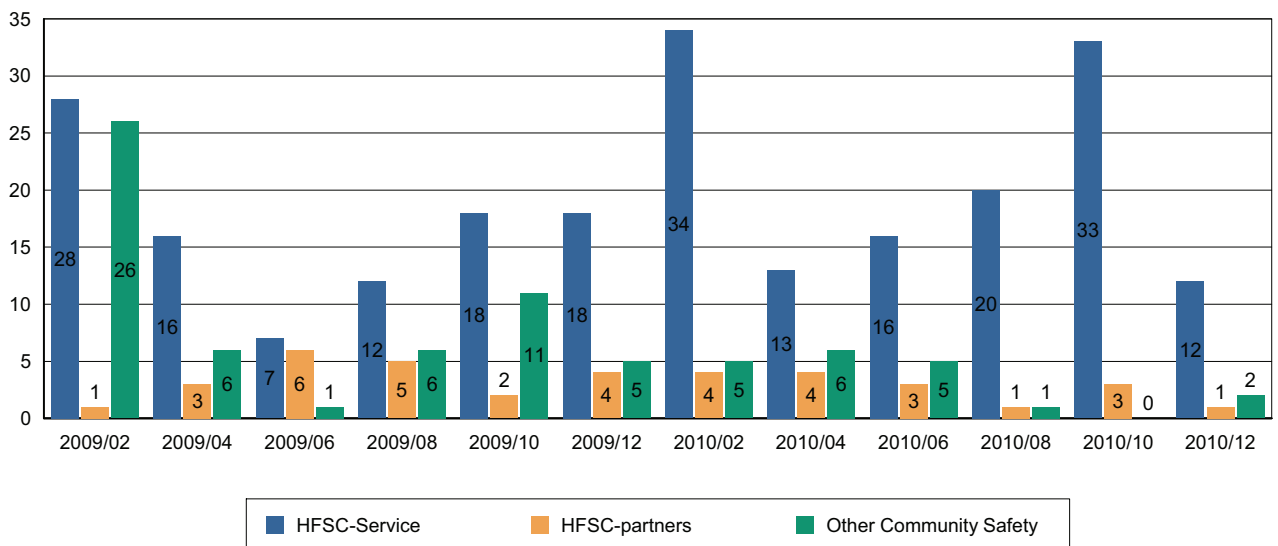
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

Partner Update for Warminster Area Board

Name of Parish/Town Council: Warminster Town Council

Date of Area Board Meeting: 13 January 2011

Headlines/Key Successes

- Co-Location Project with Wiltshire Council at Warminster Assembly Rooms to provide Hot Desks and personal care room. Work to start at the end of January.
- Warminster Christmas Lights Committee held its 2nd Christmas Fayre in the Market Place on Saturday 27th November. The Committee of eleven volunteers, supported by students from Kingdown School, arranged the all day event which attracted big crowds who shopped, listened to local school choirs performing Christmas Carols and local bands who provided all day entertainment and children visited the new Santa's Grotto which had been purchased by funds raised through the Area Board. In addition the Christmas Trees decorating local businesses benefited this year from new LED lights again purchased with assisted funding from the Area Board.
The festivities were opened by Dr Andrew Murrison MP and the day culminated in the switching on of the lights by three primary school children. They had won a competition organised by Kingdown School to decorate a Christmas card and their prize was to switch on the lights with the Mayor Councillor Sue Fraser and the Town Crier, Phil Seddon.
Before the crowds dispersed the public sang carols together which was led by Warminster Community Radio and Barry Mole.
The weather stayed crisp and dry which proved to be a bonus but a fresh film of snow greeted the volunteers and Wiltshire Council Market team who arrived in the Town Centre at 7am on the day. Apart from Santa Claus being a big draw on the day, an old Fair Organ also attracted many visitors who were able to speak to the owners about the intricate workings of the organ whilst playing many different songs.
The day was a success and the lights were switched on and remained lit up during the Christmas period and on into the new year.

Projects

-
-
-

Diary Dates

- Civic Service at St Deny's Church Warminster on Sunday 13th March 2011
10am All welcome
-
-

Signed: Heather Abernethie

Date: 22nd December 2010

Partner Update for Warminster Area Board

Name of Parish/Town Council: Maiden Bradley Parish Council

Date of Area Board Meeting: 13 January 2011

Headlines/Key Successes

-
-
-

Projects

- Reviewing the Play Provision for children within in the Parish
- Upgrading the Bus Stop in Church Street
- Footpath Improvement Scheme

Diary Dates

- Forces March 28th May 2011
-
-

Signed: Sarah Jeffries Parish Clerk

Date: 4th January 2011

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Partner Update for Warminster Area Board

Name of Parish/Town Council: Upper Deverills Parish Council

Date of Area Board Meeting: 13th January 2011

Headlines/Key Successes

- Council in receipt of grant from AONB for a log seat beside the river
-
-

Projects

- Flood Warden and Flood Plan
- Bus Shelter upgrade
- Litter Pick

Diary Dates

-
-
-

Signed: Sarah Jeffries Parish Clerk

Date: 4th January 2011

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Partner Update for Warminster Area Board

Name of Parish/Town Council: Horningsham Parish Council

Date of Area Board Meeting: 13 January 2011

Headlines/Key Successes

- Awarded a Grant from the AONB to replace the Community Noticeboard
- Clerk has passed her Working with Your Council qualification with the Society of Local Council Clerks
-

Projects

- Consultation to review the Provision of Play equipment within the Parish put on hold until June 2011
-
-

Diary Dates

-
-
-

Signed: Sarah Jeffries Parish Clerk

Date: 4th January 2011

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WILTSHIRE COUNCIL

WARMINSTER AREA BOARD

13 January 2011

Community Resilience – Town and Parish Council Emergency Plans

Intention

The intention is that all parishes have an up to date Community Resilience Plan to replace where necessary the Initial Response Plan that some parishes (the minority) had written some years ago. These plans once written will be kept up to date by a nominated person (nominated by the Town/Parish Council) who will maintain ownership of the plan keeping it fully up to date.

Bradford on Avon Community Area Board who were part of a pilot scheme have fully endorsed the initiative. Subsequently the Emergency Planning Team has emailed all Parish Clerks.

A Government template and guidance notes written for Bradford on Avon are available on request. It is the intention that the remaining 17 Area Boards will have notes tailored to their region to assist the authors of the plans.

Introduction to Community Resilience

In order to ensure that Wiltshire Communities are truly resilient it is vital that they are aware of the risks which affect them. This will help the Town and Parish Councils to decide which threats they are comfortable with, without having to take any preventative action and those where a more proactive approach may be required.

This information will also be made available to each member of the community to ensure that they are able to take necessary measures such as preparing an 'Emergency Box', purchasing sandbags to protect their property or carrying out a business impact analysis for a Business Continuity Plan for example.

Recent studies have shown that the 'just in time' society in which we live has had a major effect on the way in which people view their own safety and their reliance on the local authority and emergency services. Whereas in the past people tended to be very much aware of the precautions they could and should take to look after their family, property and/or business, they are now

more reliant on assistance from public services. Whilst this document does not advocate the derogation of the public service responsibility to care for its population, it is intended to highlight areas where members of the public can be more proactive in protecting themselves and their communities.

Community Resilience is not just about the Community Safety agenda, it is much more involved than that. It is about how the community, the individual within that community and businesses can best prepare to meet the challenges they may face if confronted with a major incident. It is also about how the community can continue to operate for as long as possible and how it can adapt to its new circumstances once the incident has passed. This is best outlined by the following definitions:

Resilience: The capacity of an individual, community or system to adapt in order to sustain an acceptable function, structure and identity.

Community Resilience: Communities and individuals harnessing local resources and expertise to help themselves in an emergency, in a way that complements the response of the emergency services.

We can't stop disruptive challenges from happening, but we can mitigate their effects on the community by comprehensive preparations on the part of both the public services and members of the public, and by carefully planning the recovery from such events. Recovery from a major incident is covered in a separate document which outlines how the local services intend to approach restoration and improvements to communities affected by a major incident in order to help them adapt to their new, post incident circumstances.

If anyone wishes to discuss this matter further they should contact Nicholas Bate, Emergency Planning Officer on 07747 804604 or email nicholas.bate@wiltshire.gov.uk

Guide to Community Resilience

Warminster

**Wiltshire Council
County Hall, Bythesea Road, Trowbridge BA14 8JN**

**Please read this document carefully and retain it for
future reference**

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DRAFT

Introduction

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Resilience: The capacity of an individual, community or system to adapt in order to sustain an acceptable function, structure and identity.

Community Resilience: Communities and individuals harnessing local resources and expertise to help themselves in an emergency, in a way that complements the response of the emergency services.

We can't stop disruptive challenges from happening, but we can mitigate their effects on the community by comprehensive preparations on the part of both the public services and members of the public, and by carefully planning the recovery from such events. This document focuses on the preparatory measures that can be taken and which are covered in more detail throughout. Recovery from a major incident is covered in a separate document which outlines how the local services intend to approach restoration and improvements to communities affected by a major incident in order to help them adapt to their new, post incident circumstances.

¹ Article in 'Resilient Nation 2008

Business Continuity

The business continuity concept helps all kinds of organisations, not just business, to be more resilient and hence to live through and recover from incidents which affect their community.

Organisations and business are linked to their communities in different ways. Staff, members and customers will often, although not always, be community based. Businesses and other organisations can help their communities if they have to deal with a large scale incident. For instance grocery stores may be able to provide food and other items to vulnerable people, DIY shops can assist with tools and hardware, other organisations can provide staff, expertise or transport.

Businesses and other organisations can also form smaller community groups and support each other in their recovery.

Business continuity offers a thought through process with well-defined, distinct steps to achieve greater resilience for all sizes and kinds of organisations. Although there are different approaches to business continuity, the overall process consists of five steps:

- Understanding the organisation
- Determining their business continuity strategy
- Developing and implementing a business continuity response
- Exercising, maintaining and review
- Embedding business continuity in the organization's culture

There are various ways to implement a business continuity management system. By and large for smaller organisations it is a fairly straight forward process while for larger organisations it is inevitably a bit more complex.

Aim

The aim of this guide is to identify the risks applicable to each community area and highlight measures which will need to be implemented to mitigate their effects and assist the community to become more resilient.

Resilience and vulnerability assessment is one aspect of community profiling and localised emergency management planning. In addition there is a strong link between community resilience and business resilience. Businesses with strong business continuity plans will prove advantageous in progressing towards a stronger cohesive community revival.

Local businesses rely on local communities for their workforce and in some cases purchasing power, so it is important to have business continuity measures at the forefront of plans tackling emergencies.

It is noted that none of the six parishes has a Parish plan to cater for an emergency and it is the desire that this document is utilised to assist Parishes and Community Area Boards in the compilation of such a document.

Intention

The intention is that all parishes have an up to date Community Resilience plan to replace where necessary the Initial Response Plan that some parishes (the minority) had written some years ago. These plans once written will be kept up to date by a nominated person (nominated by the Area Board) who will maintain ownership of the plan

This document refers to the national and localised risks but the individual bespoke problem areas need to be catered for within each individual plan.

Purpose

A localised resilience and vulnerability assessment² is an integral part of effective planning to manage the consequences of an emergency. With this profile it will be possible to:

- Identify the **strengths** of particular areas, communities or groups, in terms of resources, skills, networks and community agencies. These strengths and local capabilities maybe used and further developed to minimise the negative consequences of an emergency. Prevention and preparedness activities, as well as recovery activities can be supported.

² Assessing Resilience and Vulnerability in the context of emergencies – State Government of Victoria, New South Wales, Australia

- Identify **vulnerabilities** of particular areas, communities or groups so these can be managed in terms of prevention and preparedness activities, response activities and recovery programs

The composition of these vulnerable groups may include any number from the following categories therefore processes need to be in place to cater for the relevant challenges that may ensue:

- Alcohol/drug dependent individuals
- Children especially those of pre-school age
 - Those isolated due to the incident
 - When gathered in large groups such as being at school
 - When the ratio of adults to children is significantly high
- Ethnic minorities
- Immigrants
- Prison population
- Those where English is not understood
- Large and high density households
- Livestock owners
- Medication dependent individuals
- Migrant workers
- People dependent upon public transport
- People living below the poverty line
- People with disabilities
 - Mobility specific
 - Hearing related visually impaired communication and verbal skills
 - Physical
 - Mental or cognitive skills
 - Dependency on electricity for life support systems
- Pet owners
- The elderly
 - Limited mobility
 - Isolated or confined
 - Medically or mentally fragile
 - Heavily dependent upon medication
 - Dependent upon life support systems
- Single parent families especially those who cannot take time off work during the response or recovery phases
- Socially isolated people
- Tourists
- Transient communities

Wiltshire Council will provide information and advice about matters such as temporary accommodation, provision of food and fuel supplies to the vulnerable and delivery methods³, public transport and the provision of tools and equipment. In addition where the public highway and Council owned properties have been affected Wiltshire Council will arrange for assessment by the appropriate Council Departments prior to any remedial work being undertaken.

Objectives

In order to achieve the aim, intention and purpose, the following objectives have been established:

- Identify each individual Community Area Board
- Establish a strong liaison with the members of each Community Area Board
- Identify risks from the Local Resilience Forum Community Risk Register applicable to each individual Community Area Board
- Identify lower level, individual risks applicable to each Community Area Board through a consultation exercise
- Assist in the undertaking of a risk assessment on the identified individual risks in the context of each Community Area Board
- Agree with each Community Area Board the measures which can be taken to mitigate the identified risks where applicable
- Produce a Community Area Board Risk Register for each area
- Communicate the Community Area Board Risk Assessments to the people who live and work within the area
- Provide information and advice to the public on measures which they should take in order to protect themselves, their families and their property
- Link the Community Board Risk Registers, the Local Resilience Forum Community Risk Register and the Wiltshire Council Corporate Risk Register through established governance structures
- Engage the Community Emergency Volunteers in assisting with the provision of emergency preparedness advice leaflets to households and businesses within their communities
- Ensure the established warning protocols are known to the Community Area Boards
- Parishes to provide an individual plan owned and updated by the respective Community Area Board

³ A previously adopted process will be made available to obtain food and fuel supplies to the vulnerable where there is no alternative means of obtaining these items

Contextualisation

Warminster is strategically situated at the junction of the A36 and A350. with direct links to the M3 and M4. Warminster is also served by a main line railway station on the Cardiff to Portsmouth line

It is a major Garrison Town utilising Salisbury Plain as a major training area. The military garrison at Longleat is home to the School of Infantry and supports the military establishments at nearby Larkhill, Tidworth, Bulford and Netheravon.

To the west of Warminster is the Longleat estate ancestral home of the Marquis of Bath with the major leisure facilities of the safari park and Centreparcs

Key facts for the Warminster Community Area;

Total population, 2007: 24,319

Population density, 2007: 0.87 people per hectare

Proportion of population aged 0 – 15 years, 2007:17.8%

Proportion of population aged 16 – 59 years, 2007:58.6%

Proportion of population aged 60 – 65+ years, 2007: 23.6%

Area of Natural Beauty, Cranborne Chase and West Wilts Downs

Sites of Special Scientific Interest; 12 sites

Warminster and Cricklade are relatively affluent with a low recorded crime rate compared to other towns in Wiltshire. In 2008 the average property price was £217,333 against the County average of £221,864.

Volume crime which comprises offences of criminal damage, theft, violent offences and vehicle offences shows 45.3 offences per 1000 of the population and other crime which includes burglary (dwelling and non dwelling), drugs and other offences shows a even lower number of 9.2 per 1000 of the population (data Wiltshire Police March 2007 – April 2008)

Existing and adopted emergency procedures

Introduction

The Emergency Services are the Police, Fire and Ambulance services all who operate at the time of an emergency incident to procedures and guidelines laid out in the 'Wiltshire LRF Major Incident Joint Procedures Guide' This document also details how other agencies such as the Local Authority, NHS and voluntary agencies assist thus giving a united response

The structures outlined indicate the existence of a number of processes that may be operating in parallel at the time of an emergency (see Figure 1); these include those managed by the emergency services.

Any of the above agencies can call for the emergency to be declared a 'major incident'

Definition of a major incident

A major incident is any emergency, including acts of terrorism, that requires implementation of **special arrangements** by one or all of the emergency services. The NHS or the local authorities and will generally include some or all of the following features.

- The initial treatment, rescue and transportation of **large numbers of casualties**
- The involvement either directly or indirectly of **large numbers of people**
- The handling of a **large number of enquiries** likely to be generated from the public and the news media, usually made to the police
- The need for **large scale combined resources** of the police, fire service and ambulance service, the mobilisation and organisation of the emergency services and supporting agencies, for example, local authority to cater for the threat of death, serious injury or homelessness to a large number of people.

Emergency structures as shown in Figure 1

Inner cordon area: immediate area surrounding an emergency where access is limited to emergency services and where a specialised team of emergency personnel operate to eliminate the hazard/threat, rescue victims and recover casualties, as well as gather evidence in an emergency.

Evacuation assembly point: area designated by the police or fire services to which individuals are directed and from where transport to a survivor reception centre, an evacuation centre, or rest centre will depart. An evacuation route

identified by the police may be used to direct individuals to the evacuation assembly point and a representative from Wiltshire Council may be on-hand to provide support or advice.

Casualty clearing station: area for the immediate treatment and triage of the injured immediately adjacent to the emergency area and the ambulance loading point as coordinated by the ambulance incident commander.

Survivor reception centre: area to which injured survivors not requiring immediate hospitalisations can be taken for short-term shelter and first aid, as well as to conduct interviews and complete documentation needed for police investigations, before transfer to a hospital, rest centre or elsewhere. This centre may be established by the emergency services, and managed with the assistance of voluntary groups, NHS medical staff and/or Wiltshire Council. The physical and welfare needs of those involved in an emergency will be different from those of evacuees so, where possible, a survivor reception centre should be established in addition to a rest centre.

Timescale	Lead
Immediate	Initially police and other emergency services that are first on the scene will set up the SRC. The ongoing management will probably be passed onto the Local Authority (LA) with the support of the voluntary agencies. Again from the 7 th July 'lessons learnt' it was believed that if a proper SRC had been set up many of those caught up would have had their details taken prior to leaving the scenes, some of whom were never traced.

Evacuation/rest centre: premises used for sheltering evacuees for short periods only (less than 24 hours). Welfare facilities such as hygiene and catering facilities are not available, but hot drinks and/or snacks may be served as appropriate. Registration of evacuees may take place. If necessary, an evacuation centre may become a rest centre should the evacuation continue and longer-term accommodation be required.

Where Rest Centres are set up numerous agencies become involved and where designated Rest Centres such as the Sports Centre, Woodcock road, Warminster would be used for a larger evacuation the village halls in the parishes may prove more practical.

Timescale	Lead
Immediate up to 24 hours	Local authority following a decision taken by the emergency services to evacuate. The Wiltshire Council Department of Community Services (DCS) will run the centre assisted by the voluntary agencies.

Decontamination centre: a short term centre set up and managed by the Great Western Ambulance Service and/or Wiltshire Fire and Rescue Service should decontamination and treatment of the public be required following an

incident involving chemical or biological agents. A decontamination centre may also be used to gather information.

Police casualty bureau: a central contact and information point for gathering and distributing information about individuals who have been, or are believed to have been, involved in an incident. Should the police decide to establish a casualty bureau; a central phone number will be promulgated.

Timescale	Lead
Immediate	Police – Wiltshire Police are likely to be the host force for casualty bureau in respect of collation of those involved in the incident. However in a large scale incident ‘Casweb’ is likely to be activated with other forces taking on call handling duties on behalf of Wiltshire Police. This happened on the 7 th July bombings where Forces other than the Metropolitan Police opened up casualty bureau using the same data base as the Metropolitan Police.

Family and friends reception centre (FFRC): premises used for the centralisation and registration of fatalities’ families and friends who have travelled from within the UK or abroad; used by the police to obtain and pass on information on the missing, injured or deceased; and, when emergency mortuaries are in operation, for the coordination of viewings, collection and/or repatriation of deceased. The centre may be established by the police, in consultation with Wiltshire Council.

Timescale	Lead
Immediate up to 24 hours prior to the HAC opening.	Police will establish and look for help from the local authority. In addition representatives from the voluntary agencies and faith communities including interpreters may be required.

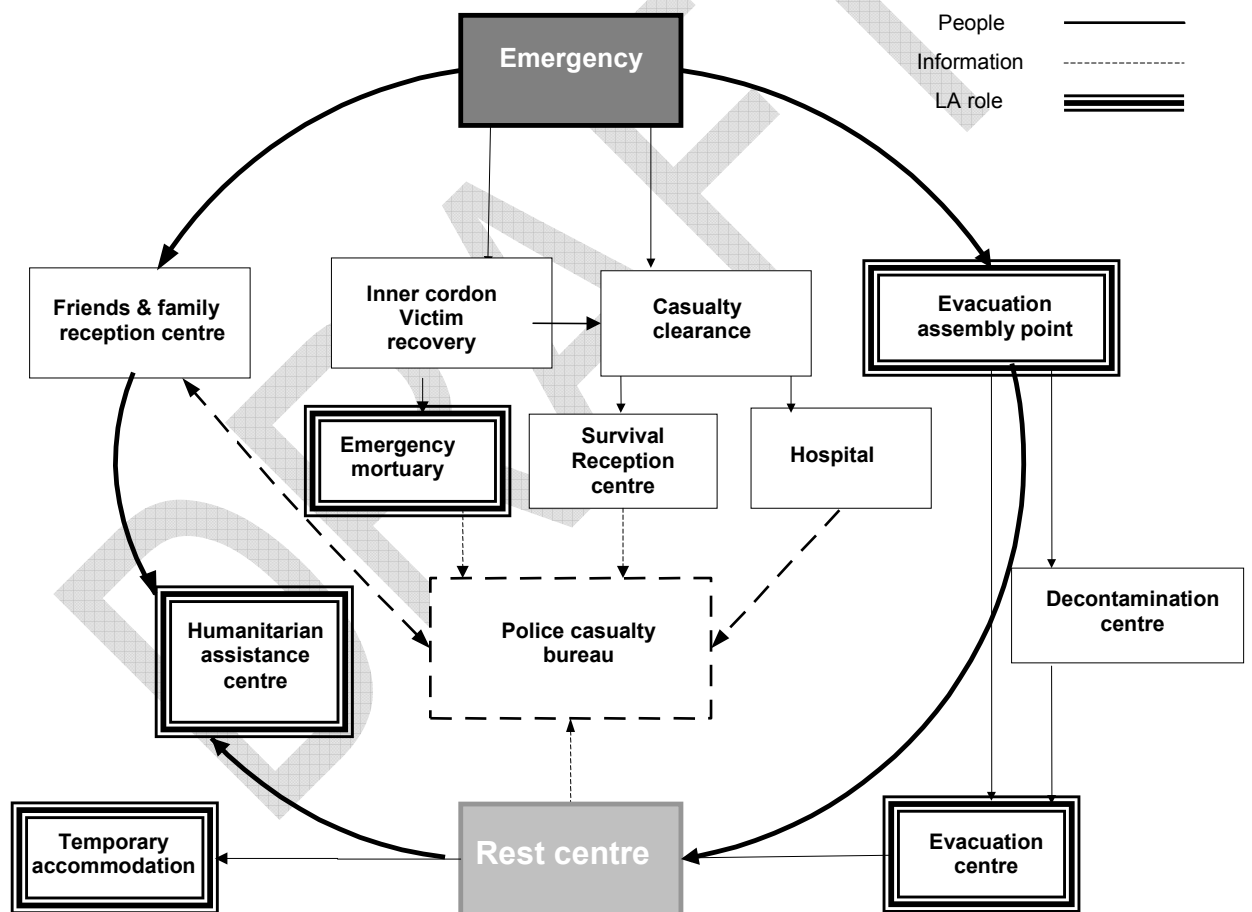
Humanitarian assistance centres: The purpose of a HAC is to act as a focal point (referred to as a one shop stop) for information and assistance to families and friends of those missing, injured or dead, to survivors and those directly affected by the emergency. In addition, anyone who has been affected by the incident in any way can access the same services available. The HAC will provide access to guidance on a wide range of agencies’ services to allow people to make informed choices according to their needs. The aim is to have a seamless multi-agency approach to a whole range of likely assistance that anyone affected might require, which should also minimise duplication and avoid any gaps.

The HAC should not be confused with other help or sources of information that exist as an important part of current emergency planning procedures (e.g. casualty bureau, survivor reception centre, rest centre etc.) It is not intended that the HAC should be set up to replace any of these facilities as their usage is very much bespoke to the incident. They are set up for different reasons and where a survivor reception centre may lead into a HAC it will not abdicate the response to the assembling of a humanitarian assistance centre.

Timescale	Lead
After 72hrs and possibly for a significant period dependant upon the incident	Local authority following the decision to open a HAC made by the strategic co-ordination group also referred to a Gold command. The centre will be run by DCS in company with police, in particular family liaison officers, and voluntary agencies.

Emergency mortuary: a short-term mortuary facility (dismountable or converted premises) used to supplement existing mortuary facilities where post-mortem and identification examinations of victims can take place and where necessary, provide body holding capacity.

Figure 1 – Emergency centres



The initial reporting of an incident by the emergency services

The mnemonic **CHALETS** is used by all emergency services when reporting an incident. All ingredients of CHALETS should be included in the message:

Casualties	Approximate numbers of casualties – dead, injured and uninjured
Hazards	Present and potential hazards
Access	Best access routes for emergency vehicles and suitable provisional rendezvous points
Location	The exact location of the incident, using map references if possible
Emergency Type	Those emergency services present and those required The type of incident with brief details of types and numbers of vehicles, buildings, etc involved
Safety/ Start a log	The safety of others attending the scene including the officer and the need to start a log of decisions and actions.

Crisis management structure

The police will coordinate the response of the emergency services and hold overall command and control of the incident up until the recovery stage where the local authority will lead on the return to normality. The crisis management structure is composed of three levels; Gold (Strategic), Silver (Tactical) and Bronze (Operational).

Gold: this group comprises of representatives from each member of the Local Resilience Forum (LRF) and meets at the Joint Control Centre in Devizes. The main role of Gold is to formulate the strategy for the response.

Silver: This group will normally be situated close to the scene. Its role is to provide a tactical response that will see the strategy of Gold implemented effectively. To this end it will direct the activities of the operational staff. Silver will also regularly liaise with Gold in order to ensure that the strategic response is effective. Silver also controls the resources provided by the various agencies.

Bronze: the operational Bronze group controls and deploys resources at the scene, in a specific role and location. There may be a number of Bronze groups in operation, depending upon the size of the incident and the specific nature of the emergency, in order to fulfil the tactical and strategic response effectively.

Coordinating the response

The local authority, in conjunction with the emergency services and local Health Protection Unit, coordinate the response of voluntary and support agencies.

Should any agency be required to work within the inner cordon at the incident site there will be a need, particularly in the early stages of an incident, for those agencies to report through the Fire and Rescue Service Incident Command system and work under the direction of the scene fire commander.

Voluntary agencies and other supporting groups

In Wiltshire, voluntary groups, together with other supporting organisations, contribute towards the successful outcome of an incident. This support can often alleviate some pressure on the statutory bodies by providing humanitarian services. This is especially so during the consolidation and recovery phases when fire, police and ambulance personnel are fully deployed elsewhere.

Community Area Volunteers

Community Area Volunteers for the Warminster are located at:

Community Emergency Volunteers make themselves available, if required, to their town or parish council, or other elected leadership, to:

- act as a point of contact for day-to-day emergency situations
- provide a point of contact for the Environment Agency with regard to flooding in their community
- assist in the production, review, updating and implementation of an Initial Response Plan for civil emergencies
- provide advice, either from their own training and experience, or by contacting the Emergency Planning Unit, on any emergency matters, which may not fall directly within the remit of the Police, Fire, or Ambulance Services
- be a channel of information, and advise on such matters to members of the community who may approach them directly
- maintain contact with the Emergency Planning Unit on any matters they consider appropriate
- provide a focal point in their community for any expansion in volunteer numbers arising from a peacetime or war emergency

To equip themselves for these tasks, Community Emergency Volunteers undertake to:

- be briefed on the role and requirements by the Emergency Planning Unit
- be aware of problems particular to their own community, which may arise in an emergency
- attend local refresher courses from time to time
- take part in local exercises and meetings
- maintain contact as necessary with the Emergency Planning Unit.

DRAFT

Contacts

Team Leader	Mary Cullen	Community Area Manager	Katherine Dew
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Capability

Parish	CEV	Flood Warden	Parish plan
Chapmanslade	✓		
Upton Scudamore	✓		
Warminster	✓		
Bisgopstrow	✓		
Norton Bavant	✓		
Heytesbury	✓		
Knook	✓		
Chitterne			
Codford	✓		
Upton Lovel	✓		
Stockton	✓		
Sherrington	✓		
Boyton	✓		
Sutton Veny	✓		✓
Longbridge Deverill	✓		
Brixton Deverill			
Kingston Deverill			
Maiden Bradley			
Horningsham	✓		
Corsey	✓		

Assets

Type	Address	Post Code	Contact Number
Police Stations	Warminster	BA12 9BR	
Ambulance Stations (GWAS)	Station Road Warminster	BA12 9BP	
Fire Stations	Warminster		
Doctors Hospitals/Surgeries	Warminster Hospital, The Avenue, Warminster	BA12 8QS	
	Smallbrook Surgery, Warminster Hospital, The Avenue, Warminster	BA12 8QS	
	Avenue Surgery, 14 The Avenue,	BA12 9AA	

	Warminster		
Designated Rest Centres	Sports Centre, Woodcock Road, Warminster	BA12 9DQ	
Premises suitable for use as a Rest Centre			
Chapmanslade	Premise	Do Parish Plans Exist	Communications and Services 1) Land line Number 2) Mobile phone coverage – good, fair, bad 3) Electric 4) Gas 5) Water 6) Toilets 7) Kitchen facilities
Upton Scudamore			1) 2) 3) 4) 5) 6) 7)
Warminster			1) 2) 3) 4) 5) 6) 7)
Bisgopstrow			1) 2) 3) 4) 5) 6) 7)
Norton Bavant			1) 2) 3) 4) 5) 6) 7)
Heytesbury			1) 2) 3) 4) 5) 6) 7)
Knook			1)

			2) 3) 4) 5) 6) 7)
Chitterne			1) 2) 3) 4) 5) 6) 7)
Codford			1) 2) 3) 4) 5) 6) 7)
Upton Level			1) 2) 3) 4) 5) 6) 7)
Stockton			1) 2) 3) 4) 5) 6) 7)
Sherrington			1) 2) 3) 4) 5) 6) 7)
Boyton			1) 2) 3) 4) 5) 6) 7)
Sutton Veny			1) 2) 3) 4) 5) 6)

			7)
Longbridge Deverill			1) 2) 3) 4) 5) 6) 7)
Brixton Deverill			1) 2) 3) 4) 5) 6) 7)
Kingston Deverill			1) 2) 3) 4) 5) 6) 7)
Maiden Bradley			1) 2) 3) 4) 5) 6) 7)
Horningsham			1) 2) 3) 4) 5) 6) 7)
Corsey			1) 2) 3) 4) 5) 6) 7)

Specific risk information

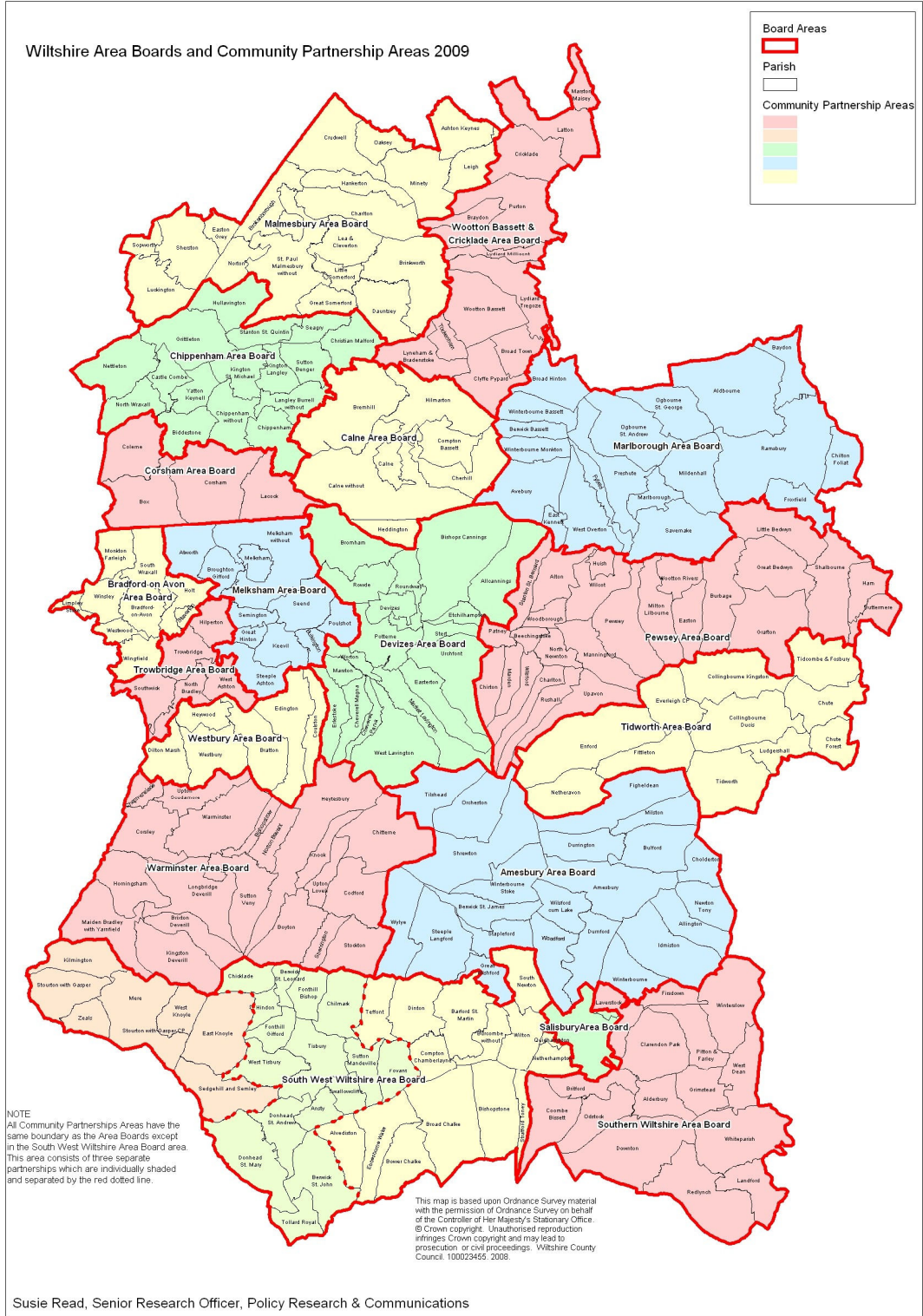
Risk	Location	Parishes affected
Fluvial flood plain		
Flash flooding (evidence)		
Pipeline		
Trunk road	A36 A350	
Railway	Cardiff to Portsmouth Line	Warminster

Generic risk information

Information taken from the Wiltshire and Swindon Local Resilience Forum
Community Risk Register

Risk	Likelihood	Impact	Risk rating
Pandemic Flu outbreak	High	Catastrophic	Very high
Fuel disruption	High	Significant	Very high
Telecomms failure	Medium	Significant	Very high
Electric failure	Medium	Significant	High
Heat wave	Medium	Moderate	High
Drought	Medium	Minor	Medium
Low temperature/severe snow	Medium	Moderate	High
Failure of water infrastructure	Medium	Moderate	High
Emerging infectious disease	Medium	Moderate	High
Storms and gales	Medium	Moderate	High
Animal disease (Non-zoonotic)	Medium	Moderate	High
Aviation incident	Low	Moderate	Medium
Loss of drinking water supplies	Medium	Minor	Medium
Land movement	Medium	Minor	Medium
Bridge collapse	Low	Moderate	Medium
Building collapse	Low	Minor	Low

Wiltshire Area Boards and Community Partnership Areas 2009



Appendix 'A'

[Insert your community name here]

Draft Emergency Plan template

Consultation document

Plan last updated on: xx/xx/xxxx

How to use this template: This template is designed for you to fill in the details of your community emergency preparations. There are notes in **blue** to help you fill the template. Detailed notes on how to create a plan can be found in the Community Emergency Plan Guidance document at www.cabinetoffice.gov.uk/communityresilience

**IF YOU ARE IN
IMMEDIATE DANGER
CALL 999**

Plan distribution list

Name	Role	Phone number/email address	Issued on
Example: Ms Epo	Local Authority Emergency Planning Officer	020 1234 5678	DD/MM/YY
Example Mr Field	Local Environment Agency officer	020 1234 5678	
Example Miss Flood	Local Flood Warden	020 1234 5678	

Changes to plan

Name	Date for next revision	Details of changes made	Changed by
Example: DD/MM/YY	DD/MM/YY	Annex X added.	Community Emergency Coordinator
Example DD/MM/YY	DD/MM/YY	New Community Emergency Team members added.	Community Emergency Coordinator
Example DD/MM/YY	DD/MM/YY	Updated volunteer details.	Community Emergency Coordinator

Content

Local Risk Assessment

Local Skills and Resources Assessment

Key locations

identified with local authority for use as places of safety

Emergency Contact List

Sample telephone tree

List of community organisations

Activation triggers

First steps in an emergency

Draft Community Emergency Group first meeting agenda

Actions agreed with local authority in the event of an evacuation

Alternative arrangements for staying in contact if usual communications have been disrupted

Local Risk Assessment

Risks	Impact on community	What can Community Emergency Group do to prepare?
Example: River through village can flood	<ul style="list-style-type: none"> • Flooding of local streets • Blocked access to town hall • Damage to property 	<ul style="list-style-type: none"> • Encourage residents to improve home flood defences • Work with local emergency responders to see if can help with distribution of flood warnings and any evacuation and rest centre establishment required • Find out what flood defences exist or are planned in the area

Local skills and resources assessment

Skill/resource	Who?	Contact details	Location
Example: Trained first aider	Sandy Fortman	01700 5668xx	17 Brookvale Street
4x4 owner/driver	Bob Southwold	01700 5648xx	Garages to read of High Street
Chainsaw owner (tree surgeon)	Simon Chalmers	01700 5605xx	Simon's Landscaping – 4 Terrace Yard
Water/food supplies	Village Shop	01700 5608xx	2 High Street

Key locations, identified with local authority for use as places of safety

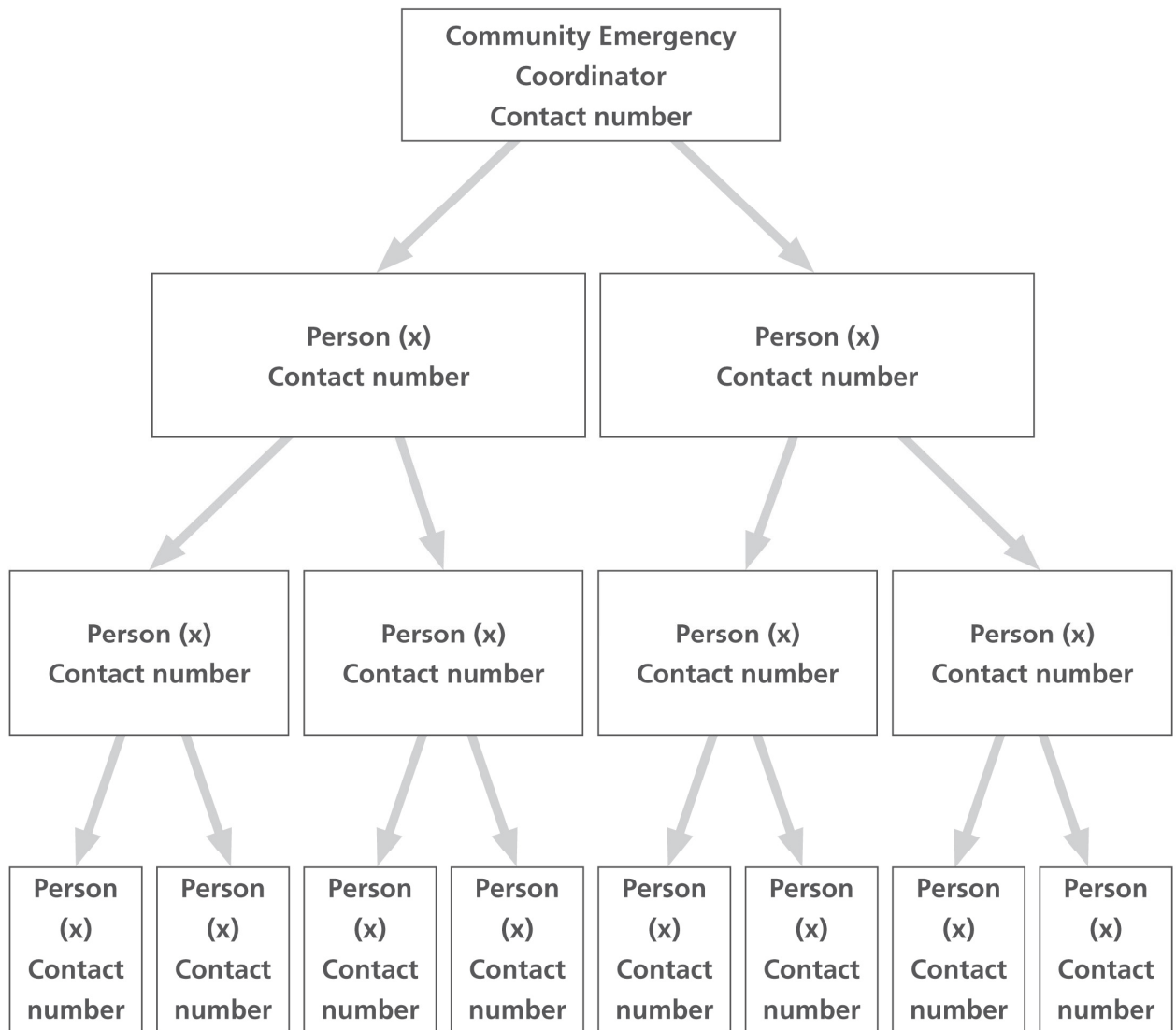
Building	Location	Potential usage in an emergency	Contact details
Example: Church Hall	1 Church Square	Rest Centre/safe place	Colin Molesworth – Warden – 07749 8557xx
Watley Central; High School	Watley Street	Rest Centre/safe place	Jane Shulman – Caretaker – 07749 8655xx

Emergency contacts list

Photo	Example:
	Name: Paul Ridgeway
	Title: Community Emergency Coordinator
	24hr telephone contact: 07700 7785xx
	Email: xx@xx.xx
	Address: 2 Brook Road
Photo	Name:
	Title:
	24hr telephone contact:
	Email:
	Address:

Sample telephone tree

The phone tree works as a pyramid, with the coordinator at the top making the first call to two or more people. In turn, they call an assigned set of people and so on, until the tree is complete.



List of community organisations that may be helpful in identifying vulnerable people or communities in an emergency

[Use this space to record details of organisations active in your local area that may be able to help you identify vulnerable people in an emergency.]

Action triggers

[Use this space to record details of how your plan will be activated. You should include details of how the plan will be activated as a result of a call from the emergency services, and also how your community will decide to activate the plan yourselves, if the emergency services are unavailable]

First steps in an emergency

Follow the instructions below when the plan is activated.

	Instructions	Tick
1	Example: Call 999 (unless already alerted)	3
2	Ensure you are in no immediate danger	
3	Contact the Community Emergency Group and meet to discuss the situation	
4		
5		
6		
7		
8		
9		
10		

Draft community emergency group first meeting agenda

Example Community Emergency Group Emergency Meeting Agenda

Date:

Time:

Location:

Attendees:

1. What is the current situation?

You might want to consider the following:

Location of the emergency. Is it near:

- A school?
- A vulnerable area?
- A main access route?
- Type of emergency:
- Is there a threat to life?
- Has electricity, gas or water been affected?

Are there any vulnerable people involved?

- Elderly
- Families with children
- Non-English-speaking people.
- What resources do we need?
- Food?
- Off-road vehicles?
- Blankets?
- Shelter?

2. Establishing contact with the emergency services

3. How can we support the emergency services?

4. What actions can safely be taken?

5. Who is going to take the lead for the agreed actions?

6. Any other issues?

Actions agreed with local authority in the event of an evacuation

[Use this space to record details of the actions you can take to help your local authority if an evacuation is necessary in your community.]

Alternative arrangements for staying in contact if usual communications have been disrupted

[Use this space to record details of alternative communications within your local area should usual methods communications be disrupted. This could include the owner/locations of long distance walkie-talkies or details of your local Radio Amateurs' Emergency Network (RAYNET) group]

Report to	Warminster Area Board
Date of Meeting	13 January 2011
Title of Report	Community Area Grants

Purpose of Report

To ask Councillors to consider 1 application seeking 20010/11 Community Area Grant Funding

1. Warminster Cricket Club, purchase of fine turf mower, £1498, officer recommendation to approve

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. EXAMPLE Two applicants withdrew their applications and hope to reapply at a future date. One application did not meet the funding criteria and was referred to Charities Information Bureau (CIB) for support to seek funding from elsewhere. CIB work on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.5. Funding applications will be considered at every Area Board meeting.
- 1.6. Warminster Area Board has been allocated a 2010/2011 budget of £47,752 for community grants, community partnership core funding and councillor led initiatives.
- 1.7. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.8. The 2010/2011 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 20010/11• Warminster Community Area Plan
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. The final round of Community Area Grant funding will take place on;

- 10 March 2011

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Warminster Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Warminster Area Board will have a balance of £8,361

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1 (Grant Register ref no)	Warminster Cricket Club	Purchase of fine turf mower	£1,498

8.1.1. Officer recommendation - approve

8.1.2. The application meets grant criteria 2010/11

8.1.3. The application demonstrates a link to the Community Plan (see pages 12-13)

8.1.4. The application would contribute to the health of local young people and adults by participating in sport, an issue highlighted in the Joint Strategic Needs Assessment.

8.1.5. Warminster Cricket Club is a not for profit organisation which provides a high quality facility for the people of Warminster, including those from surrounding villages. The club offers a women's team and actively encourages the participation of spectators and players alike.

8.1.6. The club's existing mower is worn out and needs to be replaced. The club has raised enough money to part fund a new machine and is looking for a 50% contribution from the area board.

8.1.7. The club has active women's and girl's teams (making up to 85% of the women's county team). The club works closely with local village teams, working with them to stage events and matches.

8.1.8. If the Area Board makes a decision not to fund the project, the project will be delayed and the club will incur costs to repair the existing equipment.

Appendices:	Appendix 1 Grant application – Warminster Cricket Club
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Katharine Dew, Community Area Manager Tel: 01722 434344 E-mail katharine.dew@wiltshire.gov.uk
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Reference no
Log no
For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED
We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group			
Name of organisation	Warminster Cricket Club		
Contact name	Martyn Hutton		
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/>		
	Other, please specify		

2 - Your project	
In which community area does your project take place? (Please give name - see section 3 of the grants pack)	Warminster Area Board
Does your town/parish council know about your project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Updating of outdated pitch preparation equipment for the Sambourne Road ground. The outdated machinery could then be transferred to our second pitch in the Garrison (LWC) to replace broken down machinery used there for pitch maintenance
Where will your project take place?	Warminster Cricket Club (WCC)
When will your project take place?	Once funding secured
How many people will benefit from your project?	200 + visitors + LWCI
How does your project demonstrate a direct link to the community plan for your area?	It will enable WCC to provide the community with a first class playing facility for use by senior and junior players alike
Please provide a reference/page no.	Culture & Leisure Pages 12-13

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Getting people (adults and juniors) participating in sport

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Over time and volume of usage, the club machinery has naturally aged and worn. Replacement would enable this machinery to be transferred to our second pitch at the Land Warfare Centre (LWC) - home of Infantry cricket. We have a local agreement with LWC to maintain the pitch in return for free use of the facilities. WCC gets people involved in a sport that they enjoy either as a player, coach, volunteer and actively encourages new players and spectators alike to join. We also have strong links with Heytesbury & Sutton Veny CC providing their youth section the opportunity to play competitive league cricket in a joint team venture with our Juniors. We are also the only club in Wiltshire to have a ladies team who currently make up 85% of the Women's County team in addition to our girls squads.

Any other information about your project.

WCC is 1 of only 18 cricket clubs within the County to be awarded Focus Club status by the County Cricket Board. This means that we are Clubmark accredited (child friendly) and operate the club to national standards. In addition for the past three years in succession, our Sambourne Road Ground has been awarded the top wicket across all divisions in the West of England Premier League by the Association of Umpires. People love coming to play or spectate at Warminster and obtaining the replacement machinery will enable us to maintain these standards.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male <input type="text" value="7"/>	Female <input type="text"/>
25 – 50 years	Male <input type="text" value="6"/>	Female <input type="text" value="3"/>
Under 25 years	Male <input type="text" value="3"/>	Female <input type="text" value="1"/>
Disabled People	Male <input type="text"/>	Female <input type="text"/>
Black and Minority Ethnic people	Male <input type="text" value="2"/>	Female <input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

N/A - One off purchase

If you were not awarded the full amount requested, what would be the impact on your project?

Delay to purchasing of new equipment whilst incurring additional repair/patch up maintenance costs of existing machinery.

How will you know whether your project has made a difference in the community?

By being able to provide a first class wicket keeps local cricketers at the club; providing them with the opportunity to play cricket to a high standard for the place that they live in as opposed to having to travel out of area or in some cases the county to join other clubs.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Nobody else approached

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 30

Month: Sep

Year: 2010

A - Total income:

£67935

B - Minus total expenditure:

£62066

Surplus/deficit for year: (A minus B)

£5869

Free reserves held:

£

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
21"Paladin Fine Turf Motor Mower	£2,996	Own fundraising/reserves		£
	£	Club Funds	C	£1,498
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£	Total Project Income		£
Total project income B		£1,498		
Total project expenditure A		£2,996		
Project shortfall A – B		£1,498		
Award sought from Wiltshire Council Area Board		£1,498		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/>	Written quotes including the one you are going to use			
<input type="checkbox"/>	Latest inspected/audited accounts or annual report			
<input checked="" type="checkbox"/>	Income and expenditure budget for current financial year			
<input type="checkbox"/>	Project budget (if applicable)			
<input checked="" type="checkbox"/>	Terms of reference/constitution/group rules			
<input type="checkbox"/>	Evidence of ownership/lease of buildings and/or land			
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

WCC is Clubmark accredited and all of our coaching staff follow the Equality in Coaching ethos

b) How does your project work to promote inclusion, participation and good community relations?

WCC offers varying standards of cricket for juniors (boys & girls) through to adults (men & women)

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Martyn Hutton

Date: 24/11/2010

Position in organisation: Head Coach

Please return your completed application to the appropriate Area Board Locality Team

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Report to	Warminster Area Board
Date of Meeting	20 May, 2010
Title of Report	Performance Reward Grant Scheme
<p>Purpose of Report</p> <p>To ask Councillors to consider the details of 2 applications for funding from the Performance Reward Grant Scheme:</p> <ul style="list-style-type: none"> a) The Wiltshire Alternative Youth Sport partnership (WAYS) is seeking £6,030 to develop and deliver a new alternative sports hub in Warminster. b) 'GROW' <i>Enhancing Community Support</i>, which includes a countywide Volunteer Service for Wiltshire, is seeking £55,694 to support and encourage volunteering in Wiltshire 'Wiltshire Volunteers'. 	

1. Background

- 1.1 Wiltshire agreed a Local Public Service Agreement with government that ended in March 2008. This contained 12 'stretch' (difficult) targets that required a number of organisations to work together to achieve the improvement. Our performance against these targets earned Performance Reward Grant (PRG) of £5.4m. This is paid by government over two years; half in 2009 and half in 2010.
- 1.2 This presents a unique opportunity for us to put additional resources into our Local Agreement for Wiltshire (LAW) and to combat the recession in Wiltshire through the Action for Wiltshire programme. £1.6m of this grant will be reinvested in the target areas that earned the grant, to take forward Wiltshire's ambitions. Another £1m will support some countywide initiatives under Action for Wiltshire. The balance of £2.8m is available over two to three years for bids supported by Area Boards that propose initiatives that take forward those things in the LAW and Action for Wiltshire that are important to local people.
- 1.3 Ideally all community areas of Wiltshire will benefit from this scheme, and there will be a spread of initiatives across LAW ambitions and Action for Wiltshire. We understand that not all bids will be made at the same time, and that proposals will take time to develop. The timing of local initiatives will also vary. To help ensure that projects in all community areas have the opportunity to bid, the funding will be released in 3 month tranches of £250,000. We will keep this under review and if appropriate will vary the

timing and amount of funding in each tranche. At the end of the tranche any unallocated money will go back into the pool for future bids. Any bids pending when all the money in that tranche has been allocated will be carried forward to the next tranche.

- 1.4 The government imposes a grant condition that the grant must be used half for capital and half for revenue expenditure. Guidance on what counts as 'capital' is given in the funding pack on the Wiltshire Council website. Experience so far is that bids tend towards revenue expenditure, so it may be easier to get funding for 'capital' type initiatives.

Bids will initially be submitted as 'Expressions of Interest' to the local appropriate Area Board. The Area Board will make a decision as to which bids it supports. Lack of support from the Area Board does not rule out the bid going forward to the grant scheme.

Full details of the Scheme and a Funding Pack are available from the Wiltshire council website:

www.wiltshire.gov.uk/.../localagreementforwiltshire/performanceawardgrantscheme.htm

2. The Applications

2.1 Warminster Alternative Sports Hub

2.1.1 The alternative sports hub will be located at Kingdown School.

2.1.2 The project follows on from other alternative sport projects run in and around Warminster in the past 3 years. There have been successful and well attended indoor board, ultimate Frisbee, archery and power kiting projects in the past.

2.1.3 In 2010 Warminster Youth Centre carried out a consultation with young people which indicated the need and desire for alternative sports provision in the town park or at Kingdown School

2.1.4 The project aims to tackle a range of local priorities, from engaging young people in positive activities, tackling obesity and providing opportunities for regular volunteering.

2.1.5 There have been successful applications to Calne, Salisbury, Tidworth and Pewsey area boards. Another application is being considered by Trowbridge area board.

2.1.6 The application demonstrates a benefit to the community and shows how the project is designed to respond to the aspirations of local young people.

2.1.7 The project has already been successful at other area boards and in some areas is already successfully under way.

2.1.8 This project offers the opportunity for local young people to access alternative sports on a regular and ongoing basis within the community area.

2.1.9 The full application can be seen at
www.wiltshire.gov.uk/warminsterareaboard

2.2 Wiltshire Volunteers

2.2.1 At present the nearest accredited centre is in Swindon.

2.2.2 The proposed service would offer the functions of a Volunteer Centre as prescribed by Volunteering England. The benefits to all community areas in Wiltshire will include better access to volunteering opportunities and support to individuals, Employer Volunteering scheme, specialised support, information and good practice services, access to further funding via Volunteering England to support volunteering, and access to support and information as part of a national framework.

2.2.3 If successful, this application will fund two part time posts and the purchase of a Laptop computer with remote access; mobile phone; display boards; promotional materials; signage; accreditation fees.

2.2.4 Outcomes of the project will include increased volunteering opportunities both formal and informal for potential volunteers, increased awareness of volunteering opportunities through promotion and marketing, knowledge of Employer Supported Volunteering scheme by local employers and successful Community Challenge events.

2.2.5 The application overview can be viewed at
www.wiltshire.gov.uk/warminsterareaboard

3. Recommendation

3.1 It is recommended that the area board approves both applications.

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Ref number:



Performance Reward Grant Scheme APPLICATION FORM

To be returned to:

Karen Spence, Performance Manager, Performance Team

Email: wiltshirelaa@wiltshire.gov.uk

Area Board	Warminster
Form submitted by (contact for all queries)	Chrissy Adenaïke WAYS Project Co-ordinator
Name of initiative	Wiltshire Alternative Sports Hub Development
Brief Description of Initiative	<p>Development of a new alternative sports hub in Warminster providing alternative sports to all young people in Warminster. The project will use this hub to reach out to young people giving them something to do in the evening thus combating anti social behavior and giving them somewhere to participate in alternative sports weekly. The project activities will allow young people to meet new people and stay healthy by participating in a minimum of one hour of physical activity a week. The project will also enable young people to learn new skills and build on existing skills. There will be volunteering opportunities at the clubs and young leadership opportunities at forums. As the club will be on the same site as a sports college this will develop the young people who attend Kingdown school and we can utilize the skills of the young people on the CSLA award at the school to make the club more sustainable. The young leader-volunteering program will make the club sustainable as these young people that will be trained in the varying sports can then go ahead and deliver the sports for the club. Gaining experience. As the hub focus on alternative activities, they therefore target many young people who would not usually participate in traditional team sports. Often young people involved in alternative sports are more isolated and less socially engaged than team sports players and so this project will be promoting inclusion and helping to develop new outlets for socially isolated young people. The project will be an perfect pathway for all the sport unlimited alternative sport projects run in and around Warminster in the past 3 years. There have been successful and well attended indo board, ultimate Frisbee, archery and power kiting projects in the past.</p>

Please put a cross against the ambition(s) that this initiative will support	Building resilient communities	√
	Improving affordable housing	
	Lives not services	√
	Supporting economic growth	
	Safer communities	√
	Protecting the environment	
	Action for Wiltshire – combating the recession	
Amount of funding sought	£ 6,030	
What will this money be spent on? (please show split between capital and revenue. For capital expenditure guidance – see Appendix 1 in the Bid Pack)	<p>All of the money will be revenue costs:</p> <ol style="list-style-type: none"> 1. Facilities - £760 2. Coaches- £1520 3. Equipment- £ 1000 4. Travel expenses- £800 5. Promotional material- £500 6. Trip Subsidies- £ 750 7. Young leader project- £500 8. Management of club- in kind support 9. Miscellaneous - £200 	
Please describe how your initiative will support the ambition(s) indicated above, and summarise the action that will be taken	<p>Lives Not Services</p> <ul style="list-style-type: none"> - This project will considerably contribute to the long term health and wellbeing of young people involved in the activities provided through it. Many young people involved in alternative sport are those who are dis-engaged from mainstream sports. Consequently without regular physical activity they are prone to developing sedentary lifestyles. This could increase the chances of developing coronary heart disease or diabetes as well as reducing self esteem, energy levels and the 'feel good' factor associated with involvement in exercise. - By engaging young people in regular alternative sport sessions the project will provide young people with positive healthy activities and give them the opportunity to learn new skills and achieve. This could lead on to roles within sport as a volunteer or coach if the interest is maintained and life skills learned that will play a large role in career and life development. - The development of independent alternative sports activity centres will allow young people to take part in a new and exciting project that will be relatively easily accessed. All of which contribute to greater opportunities in their lives and a sense of belonging, identity and wellbeing. 	

	<p>Safer Communities</p> <ul style="list-style-type: none"> - Activities provided on a regular basis for young people in alternative sports can contribute to reducing anti social behaviour in local areas. Projects tend to be delivered in partnership with local youth development service workers and at the time of the day that would see most anti social behaviour perpetrated. Therefore by delivering activities to counter this will - a) attract young people who are not engaged in other sports and consequently at a higher risk of committing anti social behaviour. - b) enable youth development workers to work more closely with these young people in an environment that suits the young person. - c) engage hard to reach young men who are often the same group who engage in antisocial behaviour, and divert their activity into constructive channels e.g. away from free-running in inappropriate areas to proper parkour training. <p>Building Resilient communities</p> <ul style="list-style-type: none"> - This project would only be successful with partnership working. Therefore it will require differing organisations across Wiltshire to work together in order to make it successful. - The project will promote opportunities across both the voluntary and statutory youth work sector and will provide volunteering opportunities for both young people and people within the wider community. - The main aim of the hubs is to promote inclusion for all and allow people within the community to get involved in both the running and the development of the hubs. - Development of the alternative sports will allow young people to succeed at school as it allows them to develop new skills and build on existing skills. Developing stronger resilient young people. It also allows them to participate in positive activities whilst socialising and having fun. The sports promote team work and effective communication.
<p>What makes this initiative a local priority (eg evidence from research and local support)</p>	<p>In 2010 Warminster Youth Centre carried out a consultation with young people which indicated the need and desire for alternative sports provision in the town park or at Kingdown School, the base of the new Warminster Extreme project. The success of the Tidworth and Pewsey Alternative sports Hubs show that there is a clear need for alternative positive activities for young people in Wiltshire to engage in.</p> <p>There is a clear need for alternative sports in Wiltshire based on the number of young people who turn up to our alternative</p>

	<p>sports taster sessions. In 2009/2010 alone we had 759 young people attend taster sessions that we organized and over 250 attend our current existing alternative sports clubs.</p> <p>A recent Tomorrow's Voice survey (surveying 1695 young people) showed that 43% of young people would like engage in alternative sports with 56% wanting these activities in locations other than school. Over 65% of young people requested an external professional to lead these sessions and between 20-23% expressed interest in alternative sports coaching, umpiring or event volunteering.</p> <p>There is clear need for alternative sports due to increased number of sports unlimited bids through schools to run 6-8 week alternative sport sessions.</p> <p>There has also be a growing interest in Alternative sports across Wiltshire as expressed in the Wiltshire Skate Jam series facebook site having attracted over 250 young people in its first 10 hours of launching. The recent Wiltshire Skate Series attracted over 150 contestants and 200 spectators.</p> <p>The demand from local organisations and schools for alternative sports coaching courses also signifies that there is an increase in need for alternative sports coaches providing activities for young people.</p> <p>Since its launch 3 years ago T2A has had over 100 young people attending sessions and has become so popular that we actually have to turn people away. We want to train more coaches so that we do not have to turn away any young people.</p>
<p>How will you know you have been successful?</p>	<p>Success will be measured by quarterly figures and an increase in numbers annually. Success will also be measured by an increase in regular activity sessions.</p> <p>Success will also be measure by the number of young leaders trained in order to increase the suitability of the club.</p>
<ul style="list-style-type: none"> • How will you measure the impact? (may have more than one measure) 	<ul style="list-style-type: none"> • Evaluation forms • Video evidence (production of a DVD) • Attendance registers with participation data • Tomorrow's voice survey • School Sports Partnerships Data
<ul style="list-style-type: none"> • What is your improvement target (s), and when do you expect to achieve this/these? 	<p>In some cases improvement may be achieved in stages, so you may want to give more than one improvement target</p> <ul style="list-style-type: none"> - Annually provide a minimum of 38 one-hour alternative sports sessions for young people in Warminster. - Over the initial one year of the project, engage 75

	<p>young people in alternative sports that previously had no engagement with team or organised sports.</p> <ul style="list-style-type: none"> - Actively work to increase the participation and engagement of marginalized young people so that 7.5% of all BME, disabled and rural young people in Wiltshire will have engaged in at least one alternative sports session within the three years of the project. - Engage 5 young people in specific accredited volunteering opportunities based around alternative sports. - Provide opportunities for 5 young people over two years to gain National Government Body certified coaching qualifications in a range of alternative sports.
<ul style="list-style-type: none"> • How will you ensure that the improvement continues after the end of the initiative? 	<p>The improvement will continue through the development of the hubs as they will be sustainable and we ensure that we:</p> <ul style="list-style-type: none"> - Develop volunteer coaches to deliver sessions - Seek external funding - Negotiate facility hire - Seek assistance from youth service and other statutory organisations. - Include participant membership fees and activity fees.
<p>Who will benefit from this initiative?</p>	<ul style="list-style-type: none"> • Young people's participation in positive leisure activities builds vital social and emotional skills. It is highly important to their personal development and overall health and well being and can counteract negative influences. • Young people are learning key life skills such as <p>Assessing strength and weaknesses Solving problems Planning time and energy Coping with stress and tension Resolving conflicts Seeking out information and advice Deal with people in power and authority Evaluating ones own performance Communication Carrying through agreed responsibility Making decisions</p> <ul style="list-style-type: none"> • Warminster will help young people with their developmental needs such as:- <p>Emotion – being able to describe and discuss feelings Social – build and maintain relationships Physical – balance, co-ordination, speed and stamina Cognitive – thinking skills – defining, comparing contrasting, analysing, thinking creatively Spiritual – sense of right or wrong, ethical base for life respecting others beliefs academic, Empowerment – Young people need to be able to make</p>

	<p>decisions about who they want to be and how they want to live their lives</p> <p>Warminster can:</p> <ul style="list-style-type: none"> • Builds relationships with young people and their families through delivering affordable, extreme activities with health and safety procedures strictly adhered to. • Raise self esteem, confidence, skills for volunteering opportunities. • Works towards qualifications such as sport leaders awards, first aid courses etc • Signposts onto other activities. • Peer mentoring -older young people go onto mentoring younger children. • Young people are provided with acceptable risk taking activities. They learn to be responsible for themselves and their actions • Have acceptable boundaries through democratic participation. • Meets the five outcomes of every child matters
<p>Confirm no unfunded commitments from this initiative</p>	<p>Please delete the statement that does innot apply:</p> <ol style="list-style-type: none"> 1. I confirm that there will be no unfunded financial commitments arising from this initiative
<p>What are the key risks to success and how will these be managed?</p>	<ol style="list-style-type: none"> 1. Limited access to facility time- this will be managed by forging affective relationships with local leisure providers to ensure that facility time is negotiated and ongoing. 2. High level of coaching costs- development of a local pool of coaches to reduce costs. 3. Insufficient Storage of equipment- negotiate storage facilities with leisure providers, schools and local youth centres.
<p>Who will manage the initiative</p>	<p>Christina Adenaike Wiltshire Alternative Youth Sports</p>

Signed:

Chairman of Area Board

Dated:

Alternative Sports Questionnaire

Warminster Development centre for Young people are looking in to developing opportunities around sport activities along with some alternative sports in Warminster. We would like to know what sort of sports you would be interested in taking part in and where you would like this to be done and times etc.

Would you like to take part in any of the following activities?

Athletics	8	Badminton	16
Volleyball	8	Golf	6
Football	11	Archery	10
Ultimate Frisbee	8	Power Kiting	6
Cricket	10	Self Defence	8
Tag Rugby	8	Raketball	3
Tennis	13	Indo Boarding	4
Table Tennis	11	Skate boarding	6
Dodge ball	20	Parkour	6

Where would you like these activities to take part?

Kingdown school	12	Army Camp Facilities	7
Leisure Centre	8	Town Park	14
Rugby Club - Folly Lane	5	Warminster School	7
Portway Field	7	Other (Please specify) Youth centre	4

What Days and times would you like these activities to part in?

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Morning	7	11	6	6	3	6	8
Afternoon	7	11	8	7	5	8	7
Evening	10	12	9	7	9	9	7

Are there any other sporting activities that you would like us to help provide please suggest below?

Cycling, Go Karting x 2 , Swimming, BMXing x 2, Blading x2, Boxing Cross country x2 , Ice skating, trampolining

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WILTSHIRE VOLUNTEERS A Bid for PRG Funding – Summary

Bid Submitted by:

Janice Fortune, Chief Executive Officer, DEVELOP Enhancing Community Support.

Amount requested: £55,694

Summary:

The new Wiltshire Infrastructure Support Service – ‘GROW’ *Enhancing Community Support* includes a countywide Volunteer Service for Wiltshire for the first time. This application, if approved, would both build on the basic service and develop an accredited volunteer centre for Wiltshire. At present the nearest accredited centre is in Swindon. The proposed service would offer the six core functions of a Volunteer Centre as prescribed by Volunteering England. The benefits to all community areas in Wiltshire will include better access to volunteering opportunities and support to individuals, Employer Volunteering scheme, specialised support, information and good practice services, access to draw down further funding via Volunteering England to support volunteering, and access to support and information as part of a national framework.

What the bid will fund:

- One part time Development Worker post to focus on achieving the six core functions of an accredited Volunteer Centre for Wiltshire, at the same time supporting the team to increase opportunities for volunteering and supporting organisations to attract volunteers.
- One half-time Development Worker post to develop an Employer Supported Volunteering scheme working with local employers to actively encourage and support staff to volunteer in their community. Promote opportunities and arrange local Community Challenge Events.
- Laptop computer with remote access; mobile phone; display boards; promotional materials; signage; accreditation fees

Outcomes to be delivered:

- Increased volunteering opportunities both formal and informal for potential volunteers
- Increased awareness of volunteering opportunities through promotion and marketing
- Knowledge of Employer Supported Volunteering scheme by local employers
- Successful Community Challenge Events

Beneficiaries:

- Voluntary Organisations who rely on volunteers to deliver their service

- Voluntary Organisations looking for Trustees
- Statutory organisations who use volunteers to enhance delivery of their service
- Community Areas undertaking community challenge and community projects
- Individuals who need help and support to access employment or return to work
- Young people seeking experience to get into employment
- Retired professional people wishing to 'give something back' to the community
- Mums returning to work and wishing to gain confidence
- Isolated and lonely people looking for social contact and a purpose in life
- Employers and staff

The Board is invited to lend its support to this bid and recommend that the PRG panel approves the Wiltshire Volunteers project

WILTSHIRE COUNCIL

WARMINSTER AREA BOARD

13 January 2011

Request for 2nd tranche core funding to Warminster and Villages Community Area Partnership (WVCP)

1. Background:

- 1.1 It was confirmed at the WfCAP conference on Wednesday 8 December that funding for Area Boards and Community Area Partnerships is to remain unchanged in 2011/12. This means WVCP has another £9,500 (approx) available to it from 1st of April 2011.
- 1.2 WVCP has submitted a claim for the 2nd tranche 2010/11 funding and has supplied financial reports.
- 1.3 Officers have compared this information with that supplied with the 1st tranche at the beginning of the financial year. Based on this and the figures shown regarding the cost of the new development officer there is a concern that the sum claimed, £4,718, is disproportionate to the balance of the WVCP account.

2. Financial Breakdown

- 2.1 The WVCP financial report 24.3.10 – 27.4.10 (appendix 1) shows that WVCP had £13,247.55 in the bank at the beginning of this financial year. Some of this money was ring fenced leaving the sum of £8,484.57 to be rolled forward into this year.
- 2.2 The WVCP Budget 2010-11(appendix 2) shows that WVCP allocated this money to activities that were originally scheduled for 2009/10. This figure is broken down as £1,000 for computer, software & printing, £1,200 for recruitment and £3,500 for a Health & Housing consultation. The Community Partnership Development Officer confirmed that the council accepts that the remaining money can be held as an operational reserve or contingency.
- 2.3 The 1st tranche of £4,718 was paid in September 2010. The financial report (appendix 3), shows that WVCP has spent £3,277 so far. This figure includes £88.19 of computer costs and £775 towards the Health

& Housing consultation. This leaves £1,441 of the 1st tranche of running costs unspent, not including a large proportion of the £5,700 rolled over from last year into this.

2.4 WVCP has employed a new development officer, who will cost £7,800 + £950 = £8,750 a year. This post will cost WVCP £2,920 during the rest of this financial year (£8,750 / 12months * 4months [Dec to Mar]). This means that there will not be enough funding allocated to running costs to cover wages over this period.

2.5 Funding for the work the development officer will be carrying out, the Health & Housing consultation, is already in place.

3. Recommendation:

3.1 An amount of £2,000 is more proportionate to WVCP's needs and would cover the expected cost of employing the Development Officer until the end of 2010/11.

3.2 Therefore it is recommended that the Area Board should allocate £2,000 towards the WVCP's core costs.

Report Author: Katharine Dew, Community Area Manager

Appendices:

Appendix 1 - The WVCP financial report 24.3.10 – 27.4.10

Appendix 2 - The WVCP Budget 2010-11

Appendix 3 - financial report

Warminster & Villages Community Partnership

FINANCIAL REPORT 24.3.10 – 27.3.10

Current Account

<i>Opening Balance</i>		217.06
Income		
Transfer from deposit account		500.00
E & T collections from local sticker campaign		<u>115.90</u>
Expenditure		
Athenaeum Trust	7.50	
Linda Tree	190.00	
Stationery Plus	22.19	
Mirage Signs	<u>70.50</u>	<u>290.19-</u>
<i>Closing Balance</i>		542.77

Deposit Account

<i>Opening Balance</i>		12205.36
Income		
Wilts Council Grant for Health & Social Care Pillar		999.00
Interest		—
<u>.42</u>		13204.78
Less transfer to current account		<u>500.00-</u>
<i>Closing Balance</i>		<u>12704.78</u>

Total in Bank

13247.55

Includes

Sport 4 Warminster 2000.00

E & T 194.90

Lifelong Learning 1325.00

Health & Social Care 999.00 4518.90

Unpresented cheques

Athenaeum Trust 7.50

Linda Tree 220.00

C Montagu 16.58 244.08

Monies Available

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8484.57

Notes

- 1) The £220.00 is the final cheque payable to the Administrator, Linda Tree.
- 2) Health & Social Care have been awarded a grant of £999.00.
- 3) The cheque to Chris Montagu is for her expenses during the past year.

E & T Accounts 27.1.10 – 27.4.10

Opening Balance	149.50
Income	<u>115.90</u>
	265.40
Expenditure	
Mirage Signs	<u>70.50-</u>
Monies Available	194.90

E & T have been awarded a grant of £100.00 from the Town Council but as it was made out incorrectly it is yet to be banked.

Warminster & Villages Community Partnership - Draft Budget - 2010/11

Expenditure	2009/10 Revised Budget	2009/10 Actual Expenditure	2009/10 Committed Expenditure	2010/11 Draft Budget
Agent's Fees	350	350		0
Admin officer	625	625		0
Development Officer				7200
Room Hire	90	90		100
Telephone/internet	120	120		200
Postage				70
Advertising	28	28		100
Stationery	164	164		200
Travel expense				50
Pillar Groups	731	731		660
Sundries	200	200		200
Office Accommodation/Storage	1500	1500		1500
Sub Total	3808	3808	0	10280
Computer, software & printer	1000		1000	0
Recruitment	1200		1200	0
Health & Housing - Consultation Event	3500		3500	0
	9508	3808	5700	10280
Income	2009/10	2009/10	2009/10	2010/11
Warminster Area Board	9436	9436	0	9436
B/f from previous year	72	72	0	0
From Reserves				844
Total Income	9508	9508	0	10280

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WVCP						BREAKDOWN												
Expenditure						administrator	Stationery	Room Hire	Advertising	n'letter & postage	Printing	E & T	Postage	Health & Housing	Leaflet & Launch L4W	Prize	Computer, etc	
Date of Invoice	Description	Ref	Invoice Total	Date Paid	Chq No.													
4.4.10	Athenaeum Trust	4/1	7.50	19.4.10	136			7.50										
15.4.10	Linda Tree	4/2	220.00	19.4.10	137	220.00												
15.4.10	C Montagu E&T	4/3	16.58	19.4.10	138							16.58						
April	Stationery+	4/4	7.15	19.4.10	135		7.15											
4.5.10	Stationert +	5/1	11.02	26.5.10	139		11.02											
4.5.10	Athenaeum Trust	5/2	7.50	26.5.10	140			7.50										
7.5.10	Coates & Parker	5/3	44.42	26.5.10	141				44.42									
13.5.10	Mirage Signs	5/4	70.50	26.5.10	142						70.50							
20.5.10	Catherine Maxwell	5/5	425.00	28.5.10	143								425.00					
1.6.10	Athenaeum Trust	6/1	5.00	11.6.10	144			5.00										
1.6.10	Stationery +	6/2	13.92	11.6.10	145		13.92											
9.6.10	Mulholland	6/3	20.00	21.6.10	146									20.00				
25.6.10	Wilts Council	7/1	717.00	1.7.10	147									717.00				
13.7.10	RobertEscott Design	7/2	229.13	20.7.10	148									229.13				
5.7.10	Athenaeum T	7/3	7.50	2.8.10	149			7.50										
30.6.10	Stationery +	7/4	2.38	2.8.10	150		2.38											
25.7.10	Coates & Parker	7/5	39.30	10.8.10	151									39.30				
2.8.10	Athenaeum Trust	8/1	7.50	20.8.10	152			7.50										
2.8.10	Stationery +	8/2	5.34	20.8.10	153		5.34											
6.8.10	Catherine Maxwell	8/3	350.00	20.8.10	154								350.00					
30.7.10	Warminster WAy	8/4	175.00	20.8.10	155									175.00				
24.8.10	WVDT	8/5	250.00	24.8.10	156											250.00		
5.9.10	Athenaeum Trust	9/1	7.50	24.9.10	157			7.50										
30.9.10	Stationery +	9/2	3.57	26.10.10	159		3.57											
3.10.10	Athenaeum Trust	10/1	7.50	26.10.10	158			7.50										
18.10.10	abc Print & Design	10/2	410.00	27.10.10	160						410.00							
30.10.11	Stationery +	10/3	88.19	23.11.10	161												88.19	
31.10.10	Coates & Parker	10/4	108.10	23.11.10	162				108.10									
31.10.10	Athenaeum Trust	10/5	7.50	23.11.10	163			7.50										
30.11.10	Stationery +	11/1	0.35				0.35											
8.12.10	D.Barker	12/1	5.46				5.46											
10.12.10	Athemaemum Trust	12/2	7.50					7.50										

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Totals			3,277.41			220.00	49.19	65.00	152.52		480.50	16.58		775.00	1,180.43	250.00	88.19

WILTSHIRE COUNCIL

WARMINSTER AREA BOARD

13 January 2011

Part Night Lighting

1. Purpose of the Report

1.1. To consider a proposal from Heytesbury Parish Council under the part night lighting scheme.

2. Background

- 2.1. Area boards have been allocated £5,000 each to implement local pilot projects aimed at reducing unnecessary street lighting.
- 2.2. Although 2011/12 funding cannot be guaranteed, it is hoped that more schemes will be considered after the pilot phase.
- 2.3. The project will enable parish councils to identify street lighting columns that they would like to be turned off between midnight and 6am.
- 2.4. Parish councils have been asked to consider the possible impact of reducing street lighting upon levels of crime and disorder. They also have to consider vulnerable residents and locations with a history of accidents.
- 2.5. Specific project costs will be identified as part of the technical assessment, however, as a guide, the area board should consider a cost of £50 per lighting column.
- 2.6. All town and parish councils were asked if they would like to take part in the scheme.
- 2.7. Codford parish council has already had an application supported by the area board.
- 2.8. The Codford project requires £2,000 of the £5,000 budget, leaving £3,000 remaining.
- 2.9. Heytesbury parish council has completed an audit of street lights and local consultation and has submitted a proposal to Wiltshire council. This submission forms the basis for this report (see appendix 1).

3. Main Considerations

- 3.1. The submission from Codford involves switching off a total of 30 columns out of 59. These are identified in a spreadsheet at appendix 1 and maps at appendix 2 and 3.
- 3.2. The estimated cost of switching these lights off is £1,650. This is within budget.

3.3. The Parish Council distributed a consultation document to the whole village at the end of November and asked for objections to be lodged by the end of December.

3.4. The Parish Council received 4 objections about 3 lights and as a result have decided that they should be left on.

4. Implications

4.1. Environmental Impact of the Proposals

Reducing unnecessary street lighting will reduce light pollution and reduce the carbon footprint of the council.

4.2. Financial Implications

Each area board has been allocated £5,000 to deliver part night lighting projects. Until a technical appraisal of each project has been carried out, it is not possible to identify the exact cost of individual projects. Based on the £50 per column rule, the Heytesbury project will cost £1,650. If the area board supports this submission, there will be approximately £1,350 remaining.

4.3. Legal Implications

There are no specific Legal implications related to this report.

4.4. HR Implications

There are no specific HR implications related to this report.

4.5. Equality and Diversity Implications

There are no specific equality and diversity implications related to this report.

5. Recommendation

It is recommended that:

- a) The area board supports the submission from Heytesbury Parish Council.
- b) The street lighting team is asked to initiate work on the scheme.

Report Author: Katharine Dew, Community Area Manager

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E-Mail: katharine.dew@wiltshire.gov.uk

Appendices:

Appendix 1: Spreadsheet giving lights to be switch off in Heytesbury

Appendix 2: Map of Heytesbury (a)

Appendix 3: Map of Heytesbury (b)

Street Name	Road No.	Area	Consultant	Units		
High Street	1170002	117/Heytesbury	Sarah / ABS	26		
Unit No.	Distance yards to next Lamp	Location	Lamp	Column	Comments	On/Off
2/03	62	O/S 28B	3062	5M Galv	30mph sign	Off
2/05	44	Opp Greenlands	3062	3538		Off
2/06	51	Opp Greenlands	3062	5M Con		On
2/07	47	Opp Ent to School	3062	5M Con	200yds from 30mph	On
2/08	43	Opp Recycle Bins	3062	5M Con		Off
2/09	54	By Bus Stop	3062	5M Galv		Off
2/11	63	O/S 46	3062	5M Con	Opp Shop/Red Lion	On
2/12	61	O/S 53	3062	5M Con		Off
2/13	52	O/S Church	3062	5M Galv	Junction Tytherington Rd/High St	On
2/14	54	Opp 6A	3062	5M Galv		Off
2/15	52	O/S Stilo	3062	5M Con		On
2/16	59	O/S Little Mount	3079	3538		Off
2/17	51	Opp Lindens	3062	5M Con		Off
2/18	47	Opp The Angel	3062	3538		On
2/19		O/S Hospital	3062	3538		On
2/20	52	O/S Football Club	3062	5M Con	54yds from High street 19	Obscured Off
2/23	52	Opp 106	3062	5M Con		Off
2/24	52	Park St F/P	3062	5M Con		On
2/25	46	Park St F/P	3062	5M Con	30mph	Off
2/26	58	Park St F/P	3062	5M Con		Obscured Off
2/27	52	Opp The Old State House	3062	5M Con		On
2/28	50	Opp 110	3062	3538		Off
2/29	53	Opp the Gatehouse	3062	5M Con		Obscured On
2/30	45	At 30 MPH Signs	3062	5M Con		Off
2/31		Opp Hunters Cottage	3062	3538		Obscured On

Street Name	Road No.	Area	Consultant	Units		
Off Park St by St John's Hospital to A36	1170005	117/Heytesbury	ABS	2		
Unit No.	Distance yards to next Lamp	Location	Lamp	Column	Comments	On/Off
5/01	41	O/S St John's Hospital	3079	SEB Pole	37yds from High st 19	On
5/02	49	By St John's Hospital	3062	3538	49yds to Newtown 10	On
					Part Obscured	

Street Name	Road No.	Area	Consultant	Units		
Newtown	1170004	117/Heytesbury	AEP	10		
Unit No.	Distance yards to next Lamp	Location	Lamp	Column	Comments	On/Off
4/01		Opp The Drove House	3062	SEB Pole		Off
4/02	55	O/S Grey Stones	3079	SEB Pole		Off
4/03	52	O/S Maegyll	3062	3541		On
4/04	48	O/S 12	3062	SEB Pole		Off
4/05	54	Opp Holm Oak	3062	3541		Off
4/06	39	Opp Long Acre	3079	SEB Pole		On
4/07	53	O/S 4	3062	3541		Off
4/08	47	O/S West Holme	3079	SEB Pole		On
4/09	45	O/S 23	3062	5M PTD		On
4/10	70	JCT - Road 5	3062	5M Con		On

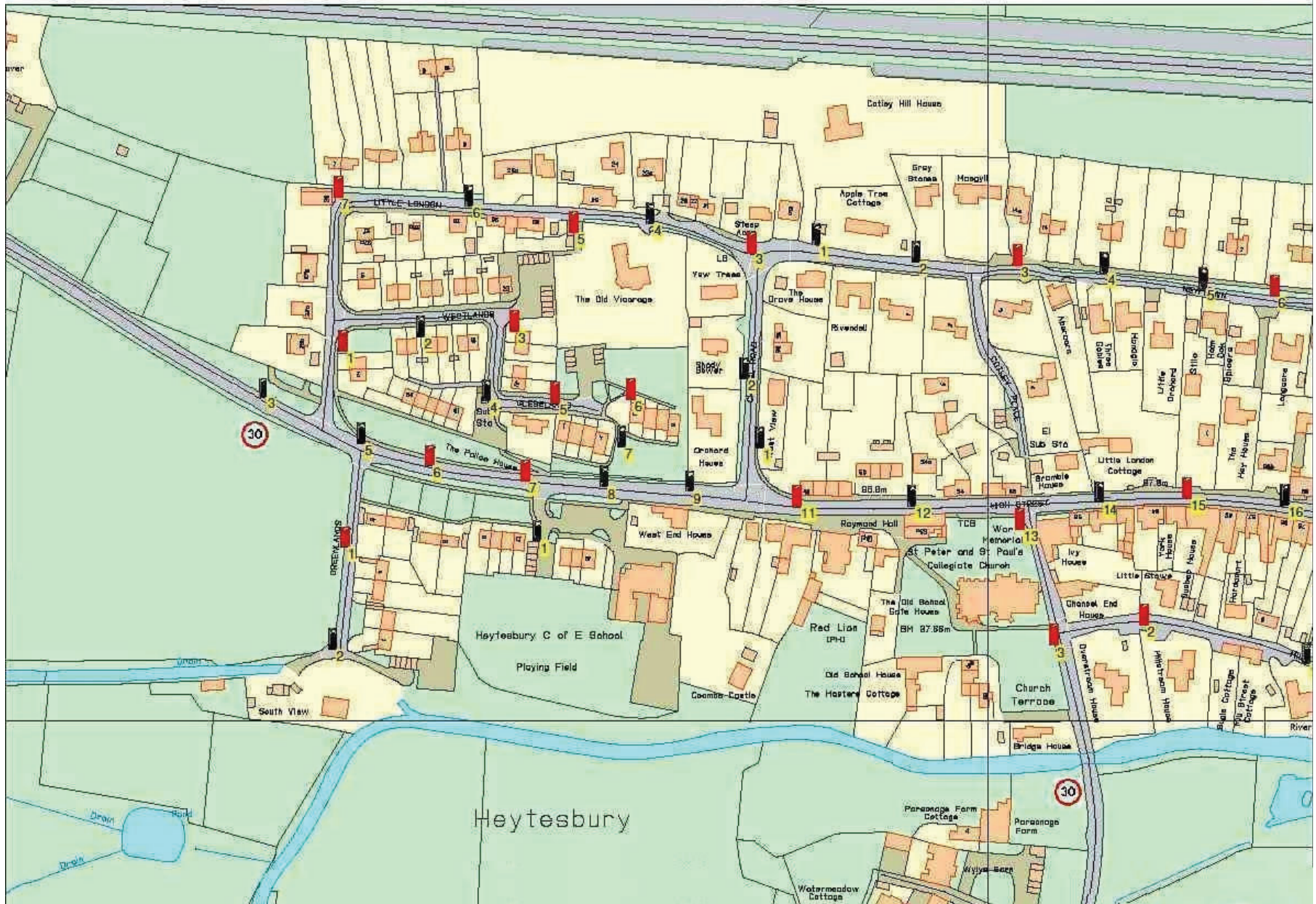
Street Name	Road No.	Area	Consultant	Units		
Old Forge Close	1170011	117/Heytesbury	Sarah	1		
Unit No.	Distance yards to next Lamp	Location	Lamp	Column	Comments	On/Off
11/01	26	O/S 12	3061	3538		Off
11/02			3061	3538		Off

Street Name	Road No.	Area	Consultant	Units		
Mill Street Mantles Lane	1170009	117/Heytesbury	Peter	4		
Unit No.	Distance yards to next Lamp	Location	Lamp	Column	Comments	On/Off
9/01	167	O/S 72	3079	SEB Pole	136yds from High st 19	Off
9/01A	93	O/S Brindle House	3079	SEB Pole	On for 30mph	On
9/02	55	Opp Entry Mill Stream House	3079	SEB Pole	On for 30mph	On
9/03		O/S Church	3079	SEB Pole	70yds from High st 13 and 72yds from 30 mph	On

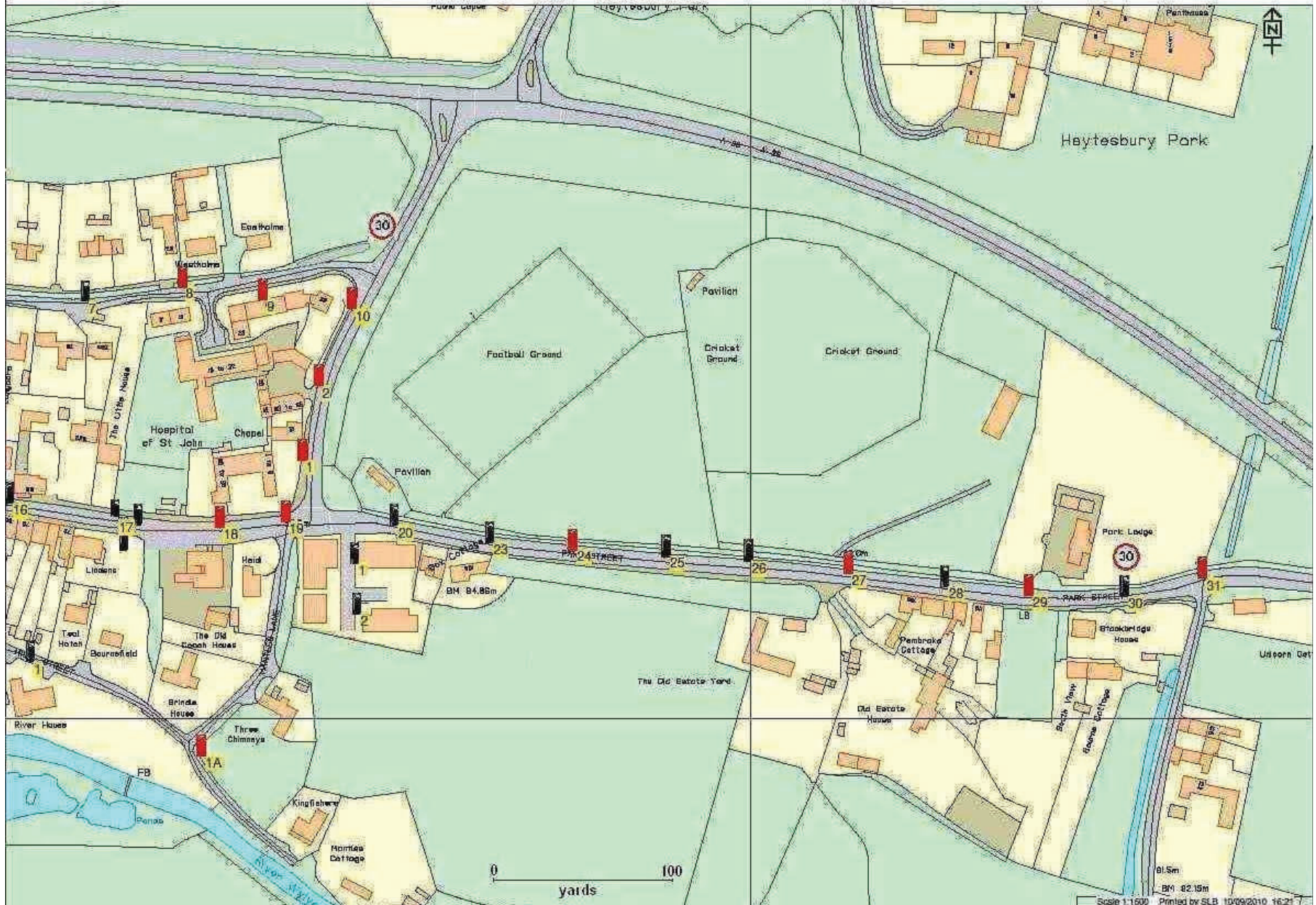
Street Name	Road No.	Area	Consultant	Units		
Westlands Glebelands	1170006	117/Heytesbury	Tim / AEP	7		
Unit No.	Distance yards to next Lamp	Location	Lamp	Column	Comments	On/Off
6/01	41	Opp 28B Westlands	3062	5M Con	75 yds from Little london 7	On
6/02	54	O/S 8	3062	3541		Off
6/03	38	O/S 25	3079	SEB Pole		On
6/04	40	O/S Sub	3062	3541		Off
6/05	38	Nr Garages, Glebelands	3062	5M Con		On
6/06	38	O/S 5	3062	5M Con		On
6/07		O/S 4	3062	5M Con		Off

Street Name	Road No.	Area	Consultant	Units		
Greenlands	1170007	117/Heytesbury	Tim	2		
Unit No.	Distance yards to next Lamp	Location	Lamp	Column	Comments	On/Off
7/01	54	Opp 4	3079	SEB Pole		On
7/02		Opp 1	3062	3541		Off

Street Name	Road No.	Area	Consultant	Units		
Chapel Road Little London	1170003	117/Heytesbury	AEP / Jackie	7		
Unit No.	Distance yards to next Lamp	Location	Lamp	Column	Comments	On/Off
3/01	43	Jct High Street	3079	SEB Pole	40yds from High st 11	Off
3/02	63	Opp West View	3062	3541		Off
3/03	55	O/S Steep Acre	3062	5M Con		On
3/04	40	O/S 23A	3079	SEB Pole		Off
3/05	55	O/S 31	3062	5m PTD		On
3/06	72	Opp 30	3079	SEB Pole		Off
3/07		O/S 2	3062	5M Con		On
					Obscured	



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WARMINSTER AREA BOARD FORWARD PLAN

Please note: This is a working document which is subject to change due to availability of relevant officers/partners and relevant timescales.

Date	Cabinet Member Attending	Location	Agenda Items
13 Jan 2011	Cllr Lionel Grundy (Children's Services)	Chapmanslade Village Hall (High Street, Chapmanslade, Westbury, Wiltshire BA13 4AP)	<p>Chairman's Announcements</p> <ul style="list-style-type: none"> • Results of Community Flooding Consultation • Wiltshire Council's New Approach to Providing Face to Face Customer Access to Council Services • Petitions <p>Agenda Items</p> <ul style="list-style-type: none"> • Outcome of Leisure Facilities Review • Standard items including updates and Community Area Grants
10 March 2011	Portfolio Holder, to be confirmed	Christ Church Hall (Upper Weymouth Street, Warminster, Wilts BA12 9PS)	<p>Chairman's Announcements</p> <ul style="list-style-type: none"> • Workplace Transformation Programme • Consultation on Waste Sites <p>Agenda Items</p> <ul style="list-style-type: none"> • Standard items including updates and Community Area Grants
19 May 2011	Portfolio Holder, to be confirmed	Codford Village Hall (High Street, Codford,	

		Warminster, BA12 0PP)	
30 June 2011	Portfolio Holder, to be confirmed	Corsley Reading Room (Corsley Heath, Warminster BA12 7PR)	
1 September 2011	Portfolio Holder, to be confirmed	Chapmanslade Village Hall (High Street, Chapmanslade, Westbury, Wiltshire BA13 4AP)	
10 November 2011	Portfolio Holder, to be confirmed	Christ Church Hall (Upper Weymouth Street, Warminster, Wilts BA12 9PS)	
12 January 2012	Portfolio Holder, to be confirmed	Codford Village Hall (High Street, Codford, Warminster, BA12 0PP)	
8 March 2012	Portfolio Holder, to be confirmed	Corsley Reading Room (Corsley Heath, Warminster BA12 7PR)	

Chairman: Councillor Andrew Davis (andrew.davis@wiltshire.gov.uk)
Community Area Manager: Katharine Dew (katharine.dew@wiltshire.gov.uk)
Democratic Services Officer: Marie Gondlach (marie.gondlach@wiltshire.gov.uk)
Service Director: Barry Pirie (barry.pirie@wiltshire.gov.uk)